

# 2022-2023 FINANCIAL AID APPEAL FORM

## Satisfactory Academic Progress (SAP)



Student Name: \_\_\_\_\_

PC ID: \_\_\_\_\_

Email: \_\_\_\_\_

Current Class Level: \_\_\_\_\_

Current Degree Program: \_\_\_\_\_

I have been notified that I am not meeting the institutional and federal standards of Satisfactory Academic Progress.

In order to be considered for reinstatement of institutional and federal financial aid eligibility, students who are not meeting Satisfactory Academic Progress standards must submit an appeal with supporting documentation as follows:

I AM APPEALING THE SUSPENSION OF MY INSTITUTIONAL and FEDERAL STUDENT AID ELIGIBILITY (i.e. federal loans, federal grants, work study)

### Your appeal must include all of the following:

- 1) An attached statement describing the specific reasons, events, or circumstances that directly contributed to the inability to meet Satisfactory Academic Progress requirements. Specific dates of the events (in cases of illness, accidents, etc.) should be included. *Acceptable circumstances include a documented illness, documented learning disability, death of a family member, documented change in financial situation or conditions of employment, or other extraordinary emergency circumstances.*
- 2) Your appeal MUST indicate what has changed with the above stated circumstances that will allow you to make satisfactory progress at the next evaluation. For example, your statement should specify steps you have taken to ensure improved academic performance.

Over the last year, have you used the Learning Assistance Center or any other academic support services offered by Presbyterian: math lab, writing lab, supplemental instruction? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

If yes, indicate which service(s) and how often: \_\_\_\_\_

**Certification Statement:** All of the information provided by me or any other person on this form is accurate and complete to the best of my knowledge. If requested, I agree to give proof of the information I have provided on this form.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Return your completed form to:

**Mail:** Presbyterian College  
ATTN: Financial Aid - SAP  
503 S. Broad Street  
Clinton, SC 29325

**Phone:** 864.833.8288 / **Fax:** 864.833.8749 / **Email:** Scan & send to [finaid@presby.edu](mailto:finaid@presby.edu)

NOTE: SAP Appeal must be received by the dates below for review for the semester:

Sum 2022 semester	due	May 25 <sup>th</sup> 2022
Fall 2022 semester	due	June 30 <sup>th</sup> 2022
Spr 2023 semester	due	Jan 4 <sup>th</sup> 2023

## SATISFACTORY ACADEMIC PROGRESS (SAP)

THE HIGHER EDUCATION ACT OF 1965, as amended, requires Presbyterian College to develop and enforce standards of Satisfactory Academic Progress (SAP) prior to awarding any federal financial aid funds to students. Standards of Satisfactory Academic Progress (SAP) were established to encourage students to successfully complete courses for which federal financial aid is received, and to progress satisfactorily toward degree completion.

The SAP standards apply to the following financial aid programs: Federal Pell Grant, Federal Supplemental Educational Opportunity Grant [FSEOG], Federal TEACH Grant, Federal Work Study, Federal Perkins Loan, Federal Direct Loan for Undergraduate and Graduate Students, Federal Direct Parent PLUS Loan for Undergraduate Students, Federal Direct Graduate PLUS Loan. Several South Carolina state and Presbyterian College grant funds are also subject to SAP standards. These financial aid SAP standards are separate from, and in addition to, academic standards required by the University for continued enrollment.

The criteria used to determine academic progress are: cumulative grade point average (CGPA), cumulative completion rate and maximum timeframe for completion of educational objective. At the end of spring semester, the Financial Aid Office reviews students' progress. All periods of enrollment are reviewed, including semesters during which no financial aid was received.

### QUALITATIVE REQUIREMENT - CUMULATIVE GRADE POINT AVERAGE (CGPA) - Evaluated at the end of each academic year

#### Undergraduate

- Students must achieve and a minimum cumulative GPA of 2.0.
- Students must successfully complete classes with grades A, A-, B+, B, B-, C+, C, C-, D+, D, D- or S.

#### Graduate (Pharmacy, Occupational Therapy and Physician's Assistant)

- Students at the graduate level must achieve a cumulative GPA of at least 2.0.
- Students must successfully complete classes with grades A, A-, B+, B, B-, C+ or C.

### QUANTITATIVE REQUIREMENT - CUMULATIVE ANNUAL COMPLETION RATE - Evaluated at the end of each academic year

Undergraduate and graduate students must successfully complete a minimum of 67 percent of all credit hours attempted.

"Attempted hours" are hours for which a charge was incurred, excluding audited hours.

### MAXIMUM TIMEFRAME FOR COMPLETION OF EDUCATIONAL OBJECTIVE

Undergraduate students must complete their degree program within 150 percent of the published length of their degree program. For example, if a major requires 120 credit hours to graduate, a student could not receive financial aid beyond 180 credits attempted (including transfer hours) whether or not financial aid was received for those credits.