



Your Four-Year Career Plan

Follow this action plan every year to achieve success!



YEAR ONE: **INQUIRE**

Learn about yourself. Complete [PathwayU](#) to identify your interests and values. Meet with a career advisor to discuss your matches.

Log into [Handshake](#) to activate your account. See career events and jobs.

Join a student organization related to your career interests. Volunteer.

Use [What Can I Do With This Major?](#) to explore career options by major.

YEAR TWO: **DECIDE**

Schedule informational interviews with alumni and other professionals to explore career options.

Write your resume. Start your LinkedIn profile and make 30 connections. Ask a career advisor to review both.

Log into Handshake to search for summer jobs or internships.



YEAR THREE: **ENGAGE**

Search early for an internship. See a career advisor.

Update your resume and reference list. Continue to make connections on LinkedIn.

Research employers or graduate schools. Study for grad school exams and make a targeted list of 5-7 schools.

Continue to be active in student groups and maintain your GPA.



IMPORTANT TIP:

Visit Career & Professional Development to develop your plan every year.

YEAR FOUR: **ACHIEVE**

Start your job search early and learn to use multiple job search strategies. Talk to a career advisor. A search can take 3-5 months.

Sharpen interview skills and complete a mock interview with a career advisor.

Learn salary negotiation techniques. See a career advisor.

Join professional associations. Network. Make connections on LinkedIn.

Apply to graduate school. Ask a career advisor to review personal statements.



Career & Professional Development

Laurens Hall, Second Floor, M- F, 8:30 am - 5 pm

careerservices@presby.edu or 864.833.8379

Schedule an appointment with a career advisor on [Handshake](#)