



STUDENT LIFE Services and Policies

SERVICES

Career Programs, Internships

The Office of Career Programs is a resource for students as they explore how their academic and vocational interests intersect. The philosophy of the staff is to help the students help themselves. Career planning is a developmental process that begins during the first semester on campus. The office and staff provide opportunities for students to learn more about themselves through self-assessment, through participation in an internship, through comparison of various educational and career paths and to use this information to make thoughtful and appropriate decisions for their future.

The Office of Career Programs coordinates Internships. Participating in internships will allow students to explore career prospects, gain work experience and learn more about how their educational program relates to graduate school and/or employment opportunities. Internship positions will be created by drawing on contacts through the local community, faculty and alumni. Utilizing the services provided for resume building, developing interview skills and creating networking contacts, the office will help the students secure internships that meet their academic requirements and support their career goals.

Workshops and seminars are facilitated by Career Services and Internships, to assist students in gaining experience and skills in time management, study skills, communication, etc., that help the student have a successful college career. Other services offered to all students include, but are not limited to, individual counseling, self-assessments, resume workshops, mock interviews, part-time job listings and assistance with clarifying future employment goals.

Career fairs and Graduate school fairs are coordinated on campus and regionally with other private colleges. Seniors are encouraged to enroll in the Strategies for Seniors class, which assists them in developing effective job search strategies, making sound career decisions and preparing for “life in the real world.” The Office of Career Services and Internships is located on the third floor of the Springs Campus Center. Appointments are encouraged.

CHAMPS

CHAMPS is a successful collaborative undertaking designed to nurture, motivate, challenge, and groom Laurens County’s assistance-deserving students for post-secondary and productive life. Housed at Presbyterian College, the program is jointly supported by local businesses, schools, churches, individual citizens, and Presbyterian College. PC students, faculty, and staff play vital roles in various capacities including, mentoring, tutoring, teaching, and financially supporting.

Christian Worship, Fellowship, and Service

Students, faculty, and staff are invited and encouraged to attend the monthly Tuesday morning worship services held in Edmunds Hall at 11 am. Special seasonal services are held on campus during Advent, Lent, and Easter. Under the guidance of the Interim Director of Ministry and Service, the Bluefish ministry team, in partnership with various student groups, plans and leads ecumenical worship services each month. Students and other community members are empowered to provide leadership in worship. The Outdoor Chapel, Wyatt Chapel and Davis Prayer Room provide a welcoming and inviting place to gather in prayer and worship.

Annually, the Winter Conference offers a weekend of fellowship, faith building, worship and recreation for all students, staff and faculty. The Winter Conference takes place at the Montreat Conference Center in Montreat, NC, in January and is an event that is integral to the religious and spiritual development programs offered by the College.

Local churches welcome PC students to worship each Sunday and to participate in the life of their congregations. Several student fellowship groups meet regularly for mutual encouragement and growth in the Christian life.

The College is committed to encouraging the spiritual and moral formation of women and men as a wonderful and life-transforming part of a church-sponsored liberal arts education.

Counseling Services

Personal Counseling is an important component of the services offered through Student Life. Throughout their college matriculation, many students require assistance in meeting their objectives as they transition from one phase of life to another and adjust to the demands of college life. While some students are affected by personal crises, other students may experience distress due to various internal and external events. The intent of counseling services is to meet such student needs through a brief treatment model involving up to eight sessions per year of individual or group counseling. When adjustment and phase of life problems are present, two to four sessions typically enable students to gain insight into their concerns and learn strategies that allow them to proceed independently. Such difficulties are often conceptualized utilizing a cognitive-behavioral focus with a solution-focused approach to treatment. Some students present with more personality or characterological difficulties, long-standing clinical concerns, and/or disorders requiring special attention that warrant a more extensive therapeutic approach and longer term care. Under these circumstances, students are often referred to community providers and/or long-term care facilities for clinical services.

Individual intake appointments can be scheduled by contacting the Director of Counseling Services at 833-8100. Student Life staff, faculty, or administrators may also make referrals. The services defined above are provided at no cost to full-time PC students. Off-campus referrals, acute emergencies, or long term therapy would be the financial responsibility of the student or the family.

Counseling for chemical abuse or dependency is available through the Gateway Counseling Center. This facility can be reached directly by dialing 833-6500. The center provides round-the-clock care for students 24 hours a day, seven days a week via its on-call emergency contact system in conjunction with the Department of Student Life and Campus Police.

Disabilities – Accommodations for Students with Physical Disabilities

Students seeking to make requests for reasonable accommodations under the ADA for physical disabilities should contact the Physical Disabilities Compliance Officer who is also the Director of Residence Life and Summer Programs. Requests should be put in writing and submitted within a reasonable time to insure evaluation and possible compliance. For information about academic accommodations, refer to the academic catalog.

Greek Life

Founded upon Christian ideals and inspired to support scholarship, community service, leadership and a strong sense of brotherhood and sisterhood, Presbyterian College embraces Greek-letter organizations as an important part of the campus community. The institution recognizes that Greek life offers unique opportunities for leadership as well as social and moral development. Sororities and fraternities share responsibility with the college for facilitating the learning process for students and for cultivating an environment that enriches the campus and the educational experience. Members are expected to act in congruence with the values of their organizations as well as with the mission of Presbyterian College.

PC has seven national fraternities (Alpha Sigma Phi, Kappa Alpha, Phi Beta Sigma, Pi Kappa Alpha, Pi Kappa Phi, Sigma Nu and Theta Chi) and three national sororities (Alpha Delta Pi, Sigma Sigma Sigma, and Zeta Tau Alpha). Greek students make up over 40% of the student body and support the campus and community through scholarship, philanthropy, leadership and brotherhood and sisterhood.

Health Services

The College provides medical care for minor illnesses as part of its health services. The Wellness Center is staffed by the Family Healthcare Center (FHC), an off campus referral physicians group, that has partnered with Presbyterian College to staff a nurse practitioner on campus five mornings a week. Those wishing to see the nurse practitioner may do so by scheduling an appointment, and this visit will be filed against the student's insurance. Those wishing to see a physician off campus may contact the FHC at 833-5986 or another health care provider of your choice for an appointment.

Students requiring immediate medical assistance should contact campus police for emergency assistance at 833-3949 or dial 911. Students may also go to the Lauren's County Emergency Room for emergency care.

Health care and information is available through the Health Center from 8:00am-4:30pm on weekdays. Any illnesses or injuries that occur on the weekend or after hours may be handled through the FHC on call service or the Laurens County Hospital Emergency Room.

International Programs

The International Programs Office is committed to enhancing diversity and the international dimensions of PC and facilitating opportunities for all students to acquire skills necessary to succeed in our global society. The Office provides special programs and services for our students looking for opportunities to study abroad and international students studying at PC and works with the residents of the Carol International House to provide on-campus programming that highlights the peoples, cultures and issues of the greater world in which we live.

Intramurals

A staff of student leaders coordinate Intramural competition in various sports annually, including flag football, softball, indoor soccer, basketball, and dodgeball. The Intramurals program also features tournaments from time to time for billiards, ping-pong, video games and other recreational activities. More information about Intramurals can be found at the Student Activities Office in Springs Campus Center or emailing imstaff@presby.edu.

Leadership Programs

Leadership programs are designed to empower students, faculty, and staff with practical leadership skills for living and working in an increasingly global and technologically advanced society. The goals of leadership programs are to foster and encourage civic responsibility and servant leadership; to encourage personal integrity and ethical leadership; to develop critical thinking and communication skills for resolving conflict; to foster awareness and appreciation of diverse cultures; to encourage a healthy balance between personal, spiritual, family, social, and professional interests; to cultivate mentoring relationships that assist with leadership transitions; to utilize the expertise of model student, faculty, staff, alumni and community leaders; and to build a strong network of leaders with ties to each other and Presbyterian College.

Mail Service

The mail room in Springs Campus Center sends, receives, distributes mail and packages, sells stamps and envelopes, and also disseminates campus mail between faculty, staff and students. Each student is provided a mail box with a “box number” that is located in the Springs Campus Center, and students are encouraged to check their mail boxes daily. Combinations are posted on the student’s BannerWeb account prior to start of the student’s freshman year under “PC Box & Housing Information.” If a student forgets their combination, they can log onto their BannerWeb account to retrieve that information. Student Mail should be addressed as follows:

For Box Numbers 101-999

Student Name
Student Box 50XXX
403 South Adair Street
Clinton, SC 29325

For Box Numbers 1000-1590

Student Name
Student Box 5XXXX
403 South Adair Street
Clinton, SC 29325

The Smith Administration Building Mailroom and the Clinton, SC, Post Office can also further assist students with their mail-related needs.

Multicultural Student Programs

The Office of Multicultural Student Programs serves as a liaison for Presbyterian College and its students of color. The office seeks to provide support services to students of color that enhance the academic, personal, and social development of each student; to encourage students of color to become engaged in all aspects of campus life; and to engage the entire campus community in thoughtful activities that encourage an appreciation of diverse cultures and the development of practical skills for living and working in an increasingly global society.

The Director of Multicultural Student Programs and Student Life provides advisement of several student organizations, including the Multicultural Student Union (MSU) and Crew (an intercultural peer mentoring group). To achieve the goals of the office, the staff works closely with several offices and organizations on campus, as well with faculty, staff, students, alumni, and community leaders.

Along with numerous cultural programs, the office also engages the campus community in activities related to Project Understanding, a diversity initiative designed to promote intercultural awareness and communication and a welcoming campus environment.

In addition to the services provided by the Office of Multicultural Programs and Student Activities, the Multicultural Concerns Committee, in an effort to ensure an open and inclusive environment in which all members of the community can thrive, investigates charges of discrimination and seeks to find solutions.

Orientation Programs

Orientation programs are designed to acquaint students with the Presbyterian College campus; to provide information about PC student responsibilities and expectations; to provide opportunities to find a sense of place and acceptance; to provide opportunities to get involved with campus and community life; and to acquaint parents with basic resources and contacts at PC. New student orientation takes place four times a year – before the fall semester, before the spring semester, before the first session of summer school, and before the second session of summer school.

Residence Life

As a residential college, Presbyterian College believes that living on campus provides essential opportunities for personal growth, development, and education. The Office of Residence Life is committed to maintaining an environment on campus that promotes a student's intellectual pursuits and creates opportunities for social development and living-learning events. With space for almost 1140 students, over 90% of all students at PC live on campus.

Each residence living area has a Residence Life Coordinator (RLC), Senior Resident Assistants (SRA), and several Resident Assistants (RA) to assist students. All students are encouraged to seek the assistance of their AC and RA when they have questions about the college, concerns with their living environment, are unable to resolve a conflict with their roommate or floor mate(s), or need someone to talk to about a personal concern.

All students must fill out a Room Inventory Sheet. Students are encouraged to lock their room doors and report any unusual behavior to their RA or the Campus Police Office. See the Residence Hall Community Living Policies for detailed policies.

Springs Campus Center

The Springs Campus Center, the “hub” of Student Activities, has offices for the Student Government Association, The Honor Council, and Student Volunteer Services. Multicultural Student Affairs, WPCX 97.1 FM, and the Wilderness Activities and Intramurals Programs are also located here. Springs Campus Center also houses the offices of the Department of Student Life, the Student Mailroom, a Fitness Center, Gymnasium, and a Food Court.

Student Conduct Programs

Student Life Conduct Programs seek to hold students accountable for their actions, while learning, within the context of a nurturing and supportive environment, appropriate community-building behaviors that will help prepare them for living and working in the society beyond PC. To achieve this mission, Student Life Conduct Programs provide preventive, educational programs to all students through the various offices in Student Life; a fair conduct hearing process for any student charged with a violation of the Code of Conduct or other Student Life policies and regulations; and sanctions, assigned to those found responsible for Code of Conduct violations, that encourage individual reflection, growth, and commitment to improved behavior.

Student Organizations

PC students lead, volunteer, serve, and play; with over 40 student organizations on campus, we offer something for everyone from Greek Life to Religious Life, Student Government to student entertainment, College Democrats to College Republicans and everything in between. Students who are interested in joining or chartering an organization should contact the Student Government Association for more information.

Student Volunteer Services

Student Volunteer Services (SVS) provides a wide variety of community service programs that promote servant leadership and volunteerism on campus and within the larger global community. SVS is an integral part of the overall ministry and programming of the Chaplain's Office. Participation trains, equips, and empowers student leaders for a lifetime of servant leadership. Programs such as Big Brother and Big Sister, Habitat for Humanity, and Special Olympics are a few examples of the variety of SVS experiences. SVS offers students a chance to serve and be served by those in the wider community.

To become involved, come by the Stallworth Chaplain Suite on the first floor of Springs Campus Center . Feel free to call x8475 or x7000 to find out more information. Please consider sharing your gifts and talents with others. (While campus ministry and service are essential elements of Student Life at Presbyterian College, administratively these functions report to the Office of the President.)

Student Union Board

Student Union Board (SUB) is a student-run organization that plans fun, entertaining events for the college community. Some of the activities coordinated include a welcome-back dance and Homecoming in the fall, followed by Vegas Night and Spring Fling in the spring.

Wilderness Activities Program

Wilderness Activities Program (WAP) is a student organization for people who love the outdoors. WAP schedules trips annually for members and non-members alike. Past trips include swimming with the manatees in Florida, skiing in North Carolina, rock-climbing, day-hikes, caving, and skydiving. The Program can also provide equipment for students who want to have wilderness adventures on their own.

POLICIES

1.0 Chartering Student Organizations

Students are free to form student organizations and have them recognized by the College so long as the aims and purposes of such organizations are not in disagreement with the aims and purposes of the College.

Students wishing to form new organizations on campus must make a written application that will be processed for recommendation through the Student Government Association, the Student Life Council, the Faculty and the President of the College in that order. Recommendation against recognition will require justification. The application will include the following: name of organization; purposes of the organization; qualifications for membership; name of the faculty advisor; a copy of the constitution; a letter of recommendation from the Department Chairman or head of the College agency most closely associated with the organization; and signatures of 10 or more prospective members.

Existing organizations will provide the names of newly elected officers and faculty advisor to the Student Life Office.

2.0 Eating Disorders – General Policies

(Regarding Referrals to Outside Agencies and Refusal of Service for Eating Disorders)

Presbyterian College maintains the Interdisciplinary Group (IDG) to serve students who have eating disorders or sub-clinical variants. IDG consists of professionals from the disciplines of psychology, nutrition/dietetics, health services, residence life, and athletic training (when indicated). Although IDG strives to provide high quality service, there are times when the College's resources are not adequate for a particular student's needs. In such instances, IDG will refer that student to an outside service provider and monitor the progress of the referral process, i.e., until the student is firmly established in working with the new provider.

Criteria for outside referral include, but are not restricted to:

1. Severe weight loss
2. Rapidly progressing weight loss
3. Cardiac irregularities
4. Persistently low potassium that has been unresponsive to outpatient treatment
5. Symptoms of inadequate cerebral oxygen or mental processes (e.g., fainting, severe dizziness, listlessness, difficulty concentrating, decreased GPA, etc.).
6. Severe depression or other mental health concern
7. Frequency and/or intensity of unhealthy behaviors (e.g., vomiting, laxative abuse, exercise, restrictive eating, etc.) that are considered excessive by clinicians
8. Ongoing alcohol/substance abuse
9. Need for services more than once weekly, based on IDG recommendations
10. Noncompliance with treatment plan
11. Appropriate modality of treatment is unavailable at the College
12. Low caloric intake
13. Obesity without Binge Eating Disorder
14. Change in student status or loss of eligibility for services
15. Any additional factors deemed appropriate by IDG professionals

16. Inability to maintain systolic blood pressure >90 mm Hg, temperature >96.5 degrees Fahrenheit, pulse >60 beats per minute, and/or, if female, maintain monthly menses without the assistance of oral contraceptives for three continuous months.

The IDG discusses each student's case before a decision to treat or refer is made, if there isn't imminent danger of harm present. If the situation is life threatening, each department will make internal decisions regarding level of risk when the student presents for services and appropriate referrals will be made.

Differential clusters of the above factors may result in varying referrals. Students will be involved in the referral decision and process. Each department on the IDG will support the decisions and judgments of other IDG members within the members' different areas of expertise.

If the physical criteria are not met as outlined above, then the IDG may move to have the student withdrawn.

Requirement for alternate living arrangements may be made consistent with the housing policy.

3.0 Housing

As a residential college, Presbyterian College believes living on campus provides essential opportunities for personal growth, development, and education. To strengthen a sense of community life, residency requirements are part of the College's efforts to ensure an optimal living and learning environment.

All single students-except those commuting daily from their immediate family's residence-are required to live in College housing facilities and to maintain an appropriate meal plan while enrolled at Presbyterian College.

Exceptions to the housing policy may be granted in extraordinary cases by the Director of Residence Life and Greek Life. Exceptions may be granted when a student is commuting from his or her immediate family's home; is married or a single parent; or, has some other extenuating circumstance warranting special consideration. All students who live off campus must abide by the Off-Campus Living Exception and College regulations in general.

Students are not required to live on campus during summer school sessions; however, summer school students, or students residing in Clinton during the summer, must still adhere to the Off-Campus Living Exception.

Off-Campus Living Exception

If College housing is full, a lottery may be held to determine which seniors will be permitted to live off campus. Students who receive permission to live off campus may not reside on Calvert Avenue, or within one block of Calvert Avenue on an intersecting street. This limitation does not apply to a student who commutes daily from his/her immediate family's residence located within this area.

At all times, the College reserves the absolute right to revoke a student's off campus living privilege. Normally, such revocation will occur only if a student's behavior off campus is disruptive and/or in violation of College regulations.

4.0 Illness or Other Emergency – Communicating with Professors

Students may contact the Office of the Provost or the Office of the Vice President for Student Life to report an illness or other emergency that will require the student to miss class. Representatives from either department will, if requested, communicate this information to the student's professors, advisor, and other appropriate parties. Students are also encouraged to contact their professors directly.

While representatives from the Office of the Provost or Student Life may communicate this information to professors, it is the student's responsibility to coordinate any make-up requirements with each professor. Further, students should be aware that each academic department sets and administers its own absence policy; therefore, students should read carefully the absence policy as described in each professor's course syllabus. Absences due to illness or other emergencies usually will not result in a waiver of absence policies. Questions about continuing in a course and/or documentation needed to verify illness or other emergencies should be directed to each professor.

5.0 Indebtedness

Indebtedness to any agency, chartered club, or department within the College must be taken care of before a student will be allowed to register for a new term. Registration materials and transcripts will not be released unless satisfactory arrangements have been made with the agency claiming indebtedness.

The issuance of checks that are returned and dishonored by a bank is a breach of honesty and is grounds for disciplinary action. Indebtedness, to include dishonored checks, within the local community must be recovered by the holder through legal channels available to the community. However, reports received by the College on such indebtedness will be made a matter of record and those persons who accrue indebtedness within the community and fail to properly account for it may be subject to disciplinary action.

6.0 Off-Campus Students

Presbyterian College values its relationship with surrounding communities. We endeavor to be good neighbors and have high expectations of those students who have been granted permission to live off campus (see Housing Policy). For this reason, all students, who have been approved, must register their contact information with the Office of Residence Life and Summer Programs within one week of moving off campus. (Off-campus students living with parents or spouses must register their contact information with the Office of Residence Life within one week of the start of classes each semester.) Failure to do so may result in a fine of \$50.

Additionally, all off-campus students are expected to comply with local laws and Presbyterian College policies as listed in the Blue Book: Honor System and the Knapsack. The College reserves the right to sanction student behavior even when off campus and unconnected to a school activity if, in the judgment of the Department of Student Life, the alleged conduct adversely impacts the college community or its objectives. Failure to comply with local laws and/or Presbyterian College policies may result in the revocation of off-campus living privileges, in addition to other sanctions.

7.0 Quiet for Study

The period from 8:00 p.m. until 6:30 a.m. is designated as QUIET HOURS in residence halls and on campus. Students are expected to observe this quiet period and to conduct themselves in such a manner as to preclude interference with the study of other students. Students must refrain from playing music, television or gaming devices in such a manner as to interfere with their fellow students or the adjacent community.

8.0 Sign/Posting Policy

8.1 Signs, posters, banners, and other forms of publicity may be hung by any organization of the College, as long as the sponsoring organization is listed in a prominent location on the flier. Similarly, any organization may use chalk drawings to advertise events, as long as the sponsoring organization is listed.

8.2 Outside agencies or individuals must get written permission from the Vice President for Student Life or the Dean of Student Life to hang fliers on campus.

8.3 Posters, signs, and small banners may be hung at the following locations on campus:

Bulletin Boards– Bulletin boards are provided in the Springs Campus Center, on the kiosk outside of Springs, and on every floor of PC residence halls.

Cork Strips – Cork strips are provided on the window of GDH, on the interior doors of the residence halls, and beside the outside doors of residence halls.

Non-Painted Columns and Walls – If posting in these areas, scotch or packing tape should be used. Other tapes such as duct, masking and double-sided tape should not be used. Signs should not be posted on painted surfaces, glass doors, or windows, except where the cork strips are located.

8.4 Chalk is only permitted on sidewalks, not on columns, porches or buildings.

8.5 Table tents in GDH and the Springs Campus Center must be approved by the Director of Student Activities and the Director of Food Services or designee.

8.6 Large banners may be hung between the 2 posts that are located in the front lobby of GDH, after getting approval from the Director of Student Activities and Greek Life or designee. Please check with the front cashier for the posts, pins or tape. Posts can be put on the front porch in the corners at an angle. Banners placed on any other buildings on campus must be approved by the Vice President for Student Life or designee.

8.7 Campaign fliers (other than for SGA officer campaigns), posters, signs, and other publicity may only be hung on bulletin boards and cork strips provided at the Springs Campus Center and inside the residence halls, as long as the sponsoring organization is clearly identified. At no time are campaign materials allowed to be posted in the grounds or on the outside of campus buildings, with the exception of the kiosk outside the Springs Campus Center, in which case the sponsoring organization must be clearly identified. All campaign postings must be removed immediately following elections.

8.8 No sign or poster may be hung more than 7 feet off the ground without the written permission of the Director of the Physical Plant or designee.

- 8.9 Materials advertising alcohol, bars, drinking games and/or contests may not be posted anywhere on campus without the permission of the Vice President for Student Life or designee.
- 8.10 Consistent with college policies, all publicity should be in good taste and should not contain sexist, racist, profane, or derogatory remarks, or hate language.
- 8.11 Each sign, poster, or other form of publicity should have an expiration date written or stamped at the bottom left corner. When signs, posters or banners are out of date, a representative from the organization should remove them.
- 8.12 Failure to comply with the sign/posting policy may result in immediate removal of the postings. Repeated violations of the policy may result in loss of posting privileges and/or judicial action.

9.0 Social and Extracurricular Activities

It is the policy of the College that social events, as well as extracurricular and club activities of long duration, be scheduled on Friday and Saturday nights only (excluding Formal Rush and Recruitment). The intent of this policy is to preclude interference with classroom and other academic preparation. Special exceptions may be granted by the Director of Student Activities and Greek Life.

10.0 Solicitation Policy

Solicitation is not allowed on campus unless prior authorization is obtained from the Office of the Vice President for Student Life or the Director of Campus Police. This policy applies to students as well as non-students.

Door to door solicitation within residence halls is prohibited. Salesmen who have written authorization from the Office of Residence Life may visit specific rooms in the residence halls when they have been deliberately invited to do so by the student.

Persons who detect unauthorized salesmen in residence halls or on campus should immediately report the incident to the Office of Student Life, Campus Police Department, or the Office of Residence Life.

Off-campus events can only be publicized in residence halls after approval by the Residence Life Office.

11.0 Suspension – Withdrawal from Courses

Students who are suspended for violating the Code of Conduct or other campus policies during the semester normally will receive a “W” in all classes. If a student is failing a course at the time of the suspension, an “F” will be recorded for that course.

12.0 Threats or Harm to Self, Others or Property – Policy

The administrative staff and clinical staff at Presbyterian College are very concerned about the well-being of all students. Threats to student well-being exist along a continuum, ranging from

suicidal behavior with lethal intent to self-injurious behavior without lethal intent. Such behavior demonstrates that the student's well-being may be in jeopardy and interferes with the educational efforts of other students and with Presbyterian College's mission to educate all students by increasing knowledge as to how to intervene effectively in such incidents and enhancing awareness of the psychological meanings of such behaviors. Any behavior, including verbal statements and/or overt gestures, that warrants concern about a student's intent with regard to safety, plans to carry out self-injurious acts, and/or access to means to inflict harm upon oneself or other individuals is considered a serious matter and will receive appropriate and effective clinical attention from authorized clinical personnel. Furthermore, any behavior that could potentially cause property damage is grounds for disciplinary action and will be followed by investigative and punitive measures to address the origins of the destructive behaviors and to assess damages to the property in question and need for replacement or repair.

The following procedures may be utilized when there are:

1. incidents in which a student engages or threatens to engage in behavior that poses a threat of physical harm to self or others;
2. threats of significant property damage that have the potential to substantially impede the lawful activities of others either directly or indirectly; and/or
3. impaired functioning of a student that is sufficiently disturbing so as to interfere with the educational process of other constituents and/or the orderly operation of the College.

The determination of whether any of the above categories apply to a particular student will be made by the Vice President for Student Life, the Director of Counseling Services, or an appointed designee. Student misconduct in any of the above categories may also give rise to disciplinary action. Should this occur, the Vice President for Student Life, the Dean for Campus Life or designee may employ the "Diversion, Counseling and Evaluation/ Involuntary Withdrawal" procedures outlined in Section IV of the Presbyterian College Student Judicial Processes.

If the Vice President for Student Life or designee determines that one of the previously stated three instances applies to a particular student, the following options may be employed:

1. Voluntary or Involuntary Referral for Evaluation – The student may be referred for clinical services from a licensed physician and/or mental health provider in the community. The student has the option of choosing his/her own therapist/psychiatrist or may opt to receive a direct referral from the Director of Counseling Services. The student must notify the Vice President for Student Life or designee of the identity and credentials of the selected professional. A College staff member may or may not be an option for evaluation at the discretion of the Director of Counseling and the Vice President for Student Life or designee. Students are required to authorize the treating clinician to share general information and the outcome of treatment with the Director of Counseling Services, Vice President for Student Life or appointed designee. Notice of the referral for evaluation may be issued in person, over the phone, or via certified mail. Any student who fails to complete the evaluation process as required is subject to immediate interim administrative withdrawal. After receiving the evaluation, the Vice President for Student Life, Director of Counseling Services, or designee may at their discretion:
 - a. allow the student to continue with no mandated treatment;
 - b. allow the student to continue pending brief treatment (failure to comply with required treatment may result in the implementation of other actions listed below);
 - c. allow the student to take a voluntary medical withdrawal from the College;
 - d. allow the student to take a voluntary leave of absence from the College;

- e. implement an interim administrative withdrawal;
 - f. dismiss the student from the College; or
 - g. determine other actions deemed appropriate under said circumstances.
2. Voluntary Withdrawal for Medical Reasons – After a voluntary withdrawal, authorization from the appropriate Vice President, Director of Counseling Services, or other appropriate administrator must be issued before the student can be considered for readmission by the Admissions Committee. During the voluntary withdrawal, the student may be denied access to the residence halls and/or to the campus (including classes) and/or other College activities or privileges for which the student may otherwise be eligible.
 3. Interim Administrative Withdrawal – The Vice President for Student Life, Director of Counseling Services, or designee may place a student on an interim administrative withdrawal at his/her discretion. The College may also place a student on an interim administrative withdrawal pending the completion of a referral for evaluation and corresponding decision by the institution. Any student who fails to complete an evaluation as required may be immediately involuntarily withdrawn on an interim basis, referred for disciplinary action, or both. Notice of the withdrawal may be issued in person, over the phone, or via certified mail. The Vice President for Student Life, Director of Counseling Services, or designee has the discretion to issue the interim administrative withdrawal for a designated period of time, until the completion of conditions issued, or a combination of the two. During the interim withdrawal, the student may be denied access to the residence halls and/or to the campus (including classes) and/or other College activities or privileges for which the student may otherwise be eligible.

After an interim administrative withdrawal, re-enrollment may be requested after demonstrated evidence that the conditions stipulated by the appropriate Vice President, Director of Counseling, and/or designee have been met or after expiration of any time limit imposed at the time of the withdrawal, whichever is longer. An on-campus interview with the appropriate Vice President, his/her designee and/or the Director of Counseling Services may be required before authorization for re-admittance is issued to the Admissions Committee by the appropriate Vice President.

4. Dismissal of a Student – If the risk is such that a dismissal is in order, the Vice President for Student Life may dismiss the student from the institution.
5. Appeal

Should a student wish to appeal an issuing of an interim administrative withdrawal or a decision to dismiss the student from the College for being a serious threat or harm to self, others or property, that student may request an opportunity to personally appear before the Vice President for Student Life. Upon receiving a final decision by the Vice President for Student Life, the student may appeal to the President of the College. The appeal must be made within 72 hours of the Vice President's decision.

6. Administrative Withdrawal

If the physician or psychologist determines that the student represents a serious health risk to self or others and the student fails to undergo the evaluation or complete treatment

as recommended or to elect a medical withdrawal, the Vice President for Student Life may implement an administrative withdrawal. Readmission after an administrative withdrawal is by the same process as readmission following a voluntary withdrawal for medical reasons.

13.0 Withdrawal from College

A student may be granted a complete withdrawal or leave of absence from the College by the Provost in consultation with the Vice President for Student Life. Withdrawals and leaves of absence will only be granted when necessitated by serious circumstances (e.g., illness). In these cases, a “W” will be recorded for all courses that have not been completed at the time of withdrawal.

A student may also receive “W” for individual courses from which a medical or psychological withdrawal is granted by the Provost in consultation with the appropriate medical/psychological professionals.

Students who stop attending classes or leave the college without an official withdrawal normally will receive grades of “F” for the semester. If a student is failing a course at the time of the withdrawal, an “F” will be recorded for that course. In some extraordinary cases (and with the approval of the Provost), a student might receive a “W” on courses that he or she is passing.