Delegate Preparatory Guide

Dear Esteemed Delegates,

On behalf of the Model United Nations Club at Presbyterian College, welcome to the inaugural PCMUN conference! This will be an unforgettable experience as you discuss real world issues with students from eight high schools in the Carolinas and work on resolutions to make our world a better place. From an individual perspective, you will also enhance your public speaking skills, learn important global issues, and understand other countries' perspectives through this simulation experience.

To make the most of this PCMUN conference, it would be important for you to prepare adequately before the conference, such as learning about the country that you will be representing, understanding the background of the issues, and developing your proposals to address the issues at hand. It would also be important for you to understand that not everyone will be sharing your point of view, particularly as they represent other countries' perspectives, and it may be necessary to make compromises in order to build enough support for a resolution.

During the conference, you will be working with other delegates either through formal debate or informal discussions to share ideas and work towards solutions. We would encourage you to bring your laptop with you to continue researching the issues at the conference, where we will provide free wireless internet access.

The purpose of the committee meeting is to produce a resolution that is practical, actionable, and adequately supported by the member countries in your committee, for which the committee chairs will provide you with a template with prewritten preambles. Your role is to fill out the actionable items, or operative clauses, within the draft resolution and to win the support from your colleagues.

Besides the official business, please also take some time to enjoy your day on Presbyterian College campus and get to know the students who share your passion about global issues. Make this a day of exploration about yourself, your peers, and the world around you.

Lastly, to ensure that this is a pleasant and productive experience for all students involved, please be mindful of your words, actions, interactions, and appearances. We would highly encourage you to wear business attire while at the conference if feasible. If not, Sunday Best would be an acceptable alternative if a delegate cannot wear business attire.

Rules of Procedure

We use an adapted short version of Parliamentary Procedures at PCMUN, which are similar to those used in other Model UN conferences. At the beginning of the first session, our committee chairs will explain how to use the points and motions during the committee discussions. In the next page, your will find those points and motions that are applicable at PCMUN.

PCMUN Conference Rules of Procedure Short Form

Motion	Purpose	Debate	Vote	How to make a motion
Point of Order	Correct an error in procedure	None	None	-- Can be made at any time -- Raise placard and state clearly "Point of order" and explain the error made
Point of Inquiry	Raise a question to be answered by the Dais	None	None	-- Raise placard and state clearly "Point of inquiry"
Suspension of the Meeting for an Unmoderated Caucus	Recess Meeting-- Pauses formal session and allows delegates get up and practice diplomacy	None	Majority	"[Member State] motions for a suspension of the meeting for the purpose of a _____ min unmoderated caucus"
Suspension of the Meeting for a Moderated Caucus	Recess Meeting-- Pauses formal session and starts a moderated discussion about a chosen topic -- When motioning delegate must state the topic, time length, and speaker's time (30 sec, 60 sec, 90 sec, or 2 min)	None	Majority	""[Member State] motions for a suspension of the meeting for the purpose of a _____ min moderated caucus with a speaker's time of ___ sec to discuss _____"
Adjournment of the Meeting	Ends conference	None	Majority	"[Member State] moves to adjourn the meeting"
Closure of Debate	Ends debate and moves directly to voting procedure	2 cons	2/3	"[Member State] moves for a closure of debate"
Adopt by Acclamation	Accepts a Draft Resolution by consensus	None	No opposition	-- Only can be made during voting procedure "[Member State] moves to adopt Draft Resolution ___ by acclamation"
Roll Call Vote	Vote by roll call	None	None	-- Only can be made during voting procedure "[Member State] moves to vote on Draft Resolution ___ by a roll call vote"
Set Speaker's Time	Set or change speaker's time limit -- Default speaker's time for PCMUN is 45 sec	2 pros/ 2 cons	Majority	"[Member State] moves to change the speaker's time to _____ sec"

How to Introduce a Draft Resolution?

Using the draft resolution template provided by the dais (the chairing committee), the delegates may fill out the operative clauses/actionable items and lobby other delegates to become supporters of their draft resolution.

- Sponsors: those who help draft the resolutions may become sponsors and must vote in favor of the draft resolution during the voting procedure.

- Signatories: those who are interested to have the draft resolution introduced to the floor but may or may not eventually support it.

For a draft resolution to be accepted by the dais, it must have at least ¼ of the delegates who are present at the first session of the conference to serve as either sponsors or signatories.

Amendments:

Once the draft resolutions are approved by the dais (the chairing committee) and introduced to the floor, delegates could add amendments to the draft resolutions, which may come in two forms:

- <u>Friendly amendments</u> occur when all sponsors agree in the change of wording to an operative clause. No voting is required for these amendments, and the dais will announce the change to the whole committee when it is submitted.

- <u>Unfriendly amendments</u> are used when a group of member states want to amend an operative clause; however, they do not have the support of all of the sponsors of the resolution. These amendments will be voted on during the voting procedure overseen by the dais.

The amendment template will be available to the delegates through the dais.

Research:

To prepare for the PCMUN conference, delegates should research their adopted country, the background of the issue, the actions already taken on the issue, and the Member State's position on the issue.

To learn about an individual Member State, consult the CIA World Factbook: https://www.cia.gov/library/publications/the-world-factbook/, which provides basic background information such as a country's political system, economy, society, and history.

To understand the background of the issue, try to look through credible news sources and be aware of potential biases, as well as the *Global Issues* page on the UN's official website: http://www.un.org/en/sections/issues-depth/global-issues-overview/.

To research the actions already taken on a particular issue as well as your country's position on the issue, check out the UN's official website: http://www.un.org/en/, which contains the current work of each individual committee, the past UN resolutions on these issues, as well as the voting records and press releases.

In addition, the official remarks from the heads of state/government, press releases from foreign ministries, and public announcements through other official channels are useful as well to solidify your country's position.

Lastly, please carefully review the background guide prepared by your committee chairs, take note of the committee directives, and try to respond to these questions as much as you can in your notes and/or your position paper.
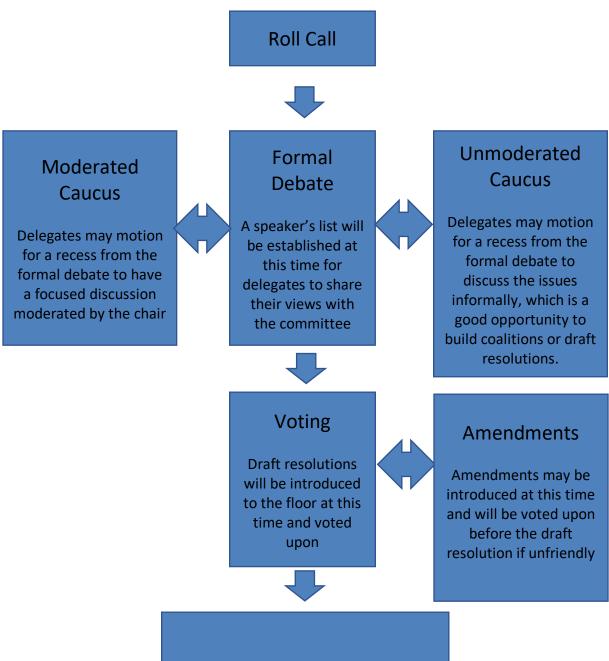
Position Paper Guidelines

To be considered for the best position paper award or for the delegation award, the delegates at the PCMUN conference are expected to complete the position papers on their assigned issues and submit to pcmun@presby.edu by 11:59 pm on Thursday, March 21st.

The position paper should be one page in length, single-spaced and address the following questions:

1. What does the delegate propose to do from their adopted country's perspective to address the issue at hand?
2. What are the funding and logistical requirements to implement the proposed measure?
3. Why should other countries support this measure and how to distribute the responsibilities among all Member States?

The position paper should begin with a heading, centered, stating the full name of the delegate's adopted country (first line) and the name of the committee (second line), which is then followed by the main body of the essay, left-aligned and indented at the beginning of each paragraph.

Conference Flowchart

Roll Call

Moderated Caucus

Delegates may motion for a recess from the formal debate to have a focused discussion moderated by the chair

Formal Debate

A speaker's list will be established at this time for delegates to share their views with the committee

Unmoderated Caucus

Delegates may motion for a recess from the formal debate to discuss the issues informally, which is a good opportunity to build coalitions or draft resolutions.

Voting

Draft resolutions will be introduced to the floor at this time and voted upon

Amendments

Amendments may be introduced at this time and will be voted upon before the draft resolution if unfriendly

Resolution

Once the draft resolution is approved by the committee, usually by a simple majority, it then becomes a resolution