

Presbyterian College
2025-2026 Holiday Schedule

The Personnel Handbook recognizes certain holidays each academic year for full time staff employees. Some, but not all employees who have classifications other than full time will also receive the official paid days. Supervisors and employees should read the Personnel Handbook for staff's eligibility to receive paid holidays. Please contact the Human Resource Office should you need additional information.

The President and her Cabinet are pleased to announce that the 2025-2026 academic year holiday schedule will include extended days at Thanksgiving and Christmas. These extended days are for full time employees only. This larger block of holiday time will be determined each year by the President and the Leadership Team and should not be assumed to be an annual benefit.

| FALL 2025 SEMESTER | | |
|------------------------|---------------------|--------|
| July 4, 2025 | Independence Day | 1 Day |
| September 1, 2025 | Labor Day | 1 Day |
| October 13, 2025 | Fall Break | 1 Day |
| November 26-28, 2025 | Thanksgiving Break* | 3 Days |
| December 22 – 31, 2025 | Christmas Break* | 8 Days |

*Some full-time staff members will be required to work certain days during the extended holiday schedule, to cover essential duties, but they and their supervisor may, by prior agreement, substitute other days off so that each full-time staff member receives the same allotment of paid holidays. The substituted time off may not be extended into the next fiscal year nor may it be paid or taken at the rate of time and a half.

| SPRING 2026 SEMESTER | | |
|----------------------|------------------------|-------|
| January 1- 2, 2026 | New Year's Day | 2 Day |
| January 19, 2026 | Martin Luther King Day | 1 Day |
| April 3, 2026 | Good Friday | 1 Day |
| May 25, 2026 | Memorial Day | 1 Day |
| June 19, 2026 | Juneteenth Day | 1 Day |