

PRESBYTERIAN COLLEGE
Proposal for Special Topics Course (258/2500 or 458/4009)

Date _____ Course Subject/Number: _____

Department: _____ Proposed by: _____

Title of Course: _____

Title as it should appear on Banner: _____

To be offered: _____ (*fall, spring, Maymester, summer and year*)

Special Topics courses may be offered twice before requiring a Curriculum Proposal.

You must submit a syllabus of the course with this form.

Prerequisite: _____ Minimum enrollment: _____ Semester hours credit: _____

Will this course require additional faculty? Yes ____ No ____

Additional costs? Yes ____ No ____

Create an overload? Yes ____ No ____ If the answer is "yes" to any of these questions, please explain.

Description of course (to appear in schedule of course offerings):

Will this course count toward the major? Yes ____ No ____

-Departmental Approval:

Name

Approve Disapprove

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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_____	_____	_____
_____	_____	_____

Email approval is acceptable: please attach it in one thread by clicking "reply all"

Dean of Academic Affairs Approval: APPROVED: _____ REJECTED: _____
Signature _____ Date _____

PROVOST'S APPROVAL: APPROVED: _____ REJECTED: _____
Signature _____ Date _____
(if additional costs or overload are created)