



NEW STUDENT ADVISING AND REGISTRATION GUIDE

2024-2025

Office of Academic Affairs

Presbyterian College



**Office of Academic Affairs
Presbyterian College**

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**Important information will be sent to your PC email address.
Check it regularly!**



Welcome to Presbyterian College! This document, the *New Student Advising and Registration Guide*, contains important information about advising and registration that will assist you as you work with your advisor to create your first course schedule at Presbyterian College. Please review the information in this guide and discuss your interests, goals, questions, and concerns with your academic advisor. If you have any questions about the advising process, please contact Dr. Alicia Askew, Dean of Academic Programs, at academicadvising@presby.edu.

ACADEMIC ADVISORS

One of the ways we assist you in preparing for your first semester is to provide you with an academic advisor. Before receiving your advisor assignment, you will be prompted to complete the advising questionnaire. Responses to the questionnaire will provide academic advisors with information about your academic interests and educational goals. Use the embedded link to access the [advising questionnaire](#). Email admissions@presby.edu if you experience username/password issues.

Each of our advisors is committed to helping you navigate your academic choices. Academic advisors will work with students in several ways:

- Assist with setting up schedules
- Offer background and guidance on academic requirements and regulations
- Work with you to choose a major
- Serve as a guide and mentor as you think about your future plans

Generally, you will keep your first academic advisor until you are ready to declare a major, typically no later than the spring term of your second year. At that point, you will likely transition to a new advisor, one in the department where you declare the major. If a staff member is your academic advisor, you may transition to a faculty advisor after the semester begins.

Information about your advisor assignment and contact information will be sent to your [PC email](#) address. Your advisor should contact you soon thereafter, but you may reach out to introduce yourself and start the advising process. Your advisor and many administrative offices will send important information to your PC email address, so check your PC email account regularly. **As an incoming student, you must develop the habit of checking your PC email and responding when you receive a request from a faculty or staff member.**

Academic Advisor for Incoming Students
<ul style="list-style-type: none">• Typically interacts with you virtually or via email or phone• Will help you construct a course registration plan for the upcoming semester• Must confirm via BannerWeb that you are allowed to register• May be one of your course instructors• Can help with a variety of academic issues• Will provide support during your transition to college life• May change when you declare a major

ADVISING ROLES AND RESPONSIBILITIES

Responsibilities of the Student

Advising is a partnership. Understanding your role and responsibilities in the process is essential for your partnership to be productive. Advisors are a valuable resource, especially during your transition to college life. Talk to your advisor early and often!

- **Be Proactive:** Contact your advisor to schedule meetings. Don't forget to schedule an advising meeting prior to registration week—check the [academic calendar](#) for the advising week dates!!
- **Be Prepared:** Come to your advising meetings ready to communicate your interests and goals. Review the requirements for graduation, including general education requirements. When you declare a major or minor, learn the requirements for that major or minor. If an upcoming meeting will include semester planning, construct a tentative course plan and bring it to the meeting.
- **Be Receptive:** Your advisor will likely refer you to another resource or office on campus at some point. While advisors are expected to understand graduation requirements and be knowledgeable about academic policies, no single advisor can be expected to provide all of the information students will need during their years at PC. Be sure to note these recommendations and share with your advisor the steps you took and the guidance you received.
- **Be Engaged:** Take time to think about the goals you would like to accomplish this year and beyond. Actively seeking information needed for your academic success and appropriately using academic and other campus resources Use DegreeWorks to chart your progress toward your degree.
- **Be Connected:** Advisors and administrative offices send important information to students' PC email addresses, so check your PC email regularly. Share your goals, thoughts, questions, and concerns with your advisor, and update your advisor if there are changes in your academic progress, schedule, or goals. Using DegreeWorks, review your progress toward your degree with your advisor.

**Modified from the source: www.bu.edu/history/advising*

Responsibilities of the Academic Advisor

An advisor is central to the academic success of each student. While no single advisor can be expected to provide all of the information a student may need, academic advisors have the following responsibilities:

- **Orientation to PC:** Advisors help students become familiar with the college's academic rigor and social experiences. Advisors will find themselves discussing the mission of higher education and PC, the purpose of academic requirements, the expected standards of achievement, the amount of work to reach those standards, and how and why things happen as they do at PC.
- **Dissemination of Information:** Advisors provide advice and consultation about registering for classes, educational opportunities, support services and programs, co-curricular programs, degree requirements, academic policies and procedures, and other administrative information.
- **Academic Guidance and Success:** Advisors aspire to develop supportive, mentoring relationships with advisees by empowering them to discover their interests and strengths and develop their unique paths to success. Advisors help students understand the avenues to success, recognize their individual needs and concerns related to academic progress, define their personal and educational goals, and monitor their progress toward degree. Through this individualized guidance, advisors encourage critical thinking, a desire for knowledge, and a lifelong commitment to learning.
- **Short-Term Educational Planning:** Advisors assist students with semester planning, selection of specific courses, registration, and schedule adjustments.
- **Long-Term Educational Planning:** Advisors advise and consult about career and professional objectives and the relationship between courses, majors, and occupations.
- **Referral to Campus Resources:** When needed, advisors refer students to campus resources for additional assistance with academic support, career planning, wellness, financial aid, roommate concerns, social challenges, and/or personal problems.
- **Inclusivity:** Advisors create an inclusive advising environment that values and respects all campus community members' diverse backgrounds, perspectives, and experiences.

- **Maintaining records:** Advisors maintain accurate records of advising meetings that provide a history of interactions with each student, documentation of academic guidance given, and an assessment of the student's progress toward meeting their goals.
- **Confidentiality:** Advisors maintain confidentiality by adhering to the Family Educational Rights and Privacy Act (FERPA) and other regulations. [FERPA guidance is available on the faculty resources page of the PC website.](#)

BASIC INFORMATION FOR INCOMING STUDENTS

Degree Requirements

Courses and credit hours: Successful completion of

- required general education courses,
- requirements for an academic major,
- **and** 122 semester hours with a minimum of 48 hours successfully completed at PC (*Note:* Credit hour requirements for some majors may increase required hours to more than 122 for these areas of study).

Cumulative Grade Point Average: Students must complete

- all academic work with a minimum 2.00 cumulative grade point average (GPA),
- all general education requirements with a minimum 2.00 cumulative GPA,
- **and** all major requirements with a minimum 2.00 cumulative GPA.

Majors

PC offers 48 majors and nine pre-professional programs. Visit PC's website for information about our majors and programs: <https://www.presby.edu/academics/undergraduate/academic-departments-programs/>.

- **One Degree with Multiple majors:** A student selecting two majors with the completion of 122 hours is awarded only one degree (Bachelor of Arts or Bachelor of Science).
- **Two Degrees:** A student who is working simultaneously for two bachelor's degrees shall earn a minimum of 152 semester hours with a 2.00 GPA.

Credit Hours

Students need to average roughly 15 hours per semester to graduate in four years. Students need 12 semester hours to be considered full-time. student.

Transfer Credit

Transfer students will be granted appropriate credit for courses that correspond to or are the equivalent of courses offered by Presbyterian College and that have been satisfactorily completed. Courses that do not correspond to courses offered by PC may be accepted, with approval from the Provost, as "free electives."

- A maximum number of 68 hours can be transferred from a two-year college.
- Transfer students must complete general education requirements for the year in which they enter.

Transfer Hours: All applicable transfer hours accepted by PC are included as hours attempted as well as hours earned.

- Hours transferred into PC are not used in computing the cumulative Presbyterian College GPA.
- Students with academic scholarships may be required to complete 30 semester hours per academic year to remain eligible for funding.
- Transfer hours *are* included in the calculation of Latin honors at the time of graduation.

Financial Aid

Students are sent info about their financial aid package, including scholarship requirements, to their home addresses. For details about types of scholarships and scholarship eligibility and requirements see <https://www.presby.edu/admissions/tuition-aid/scholarships/> or contact the Office of Financial Aid at finaid@presby.edu or 864-833-8288. Additional financial aid resources: [Presbyterian College Financial Aid Handbook](#) & [Financial Aid Forms & FAQs](#).

Classification

Student classification is based on the number of hours **earned** and is updated at the end of every academic term:

0-27 hours earned	Freshman
28-59 hours earned	Sophomore
60-89 hours earned	Junior
90 and above hours earned	Senior

Academic Standing

Minimum standards for good academic standing:

0-31 hours attempted	1.6 GPA
32-61 hours attempted	1.8 GPA
62+ hours attempted	2.0 GPA

PRE-EXISTING ACADEMIC CREDIT

Official Transcripts from Other Institutions

Students must have their official high school transcript sent to the Admissions Office. Also, if you have dual enrollment or transfer credit completed at another institution, you must request to have an official transcript sent from this institution to our Office of Admissions. **Have official transcripts sent to the Office of Admissions, Presbyterian College, 503 South Broad Street, Clinton, SC 29325.** If you have questions, contact the Admissions or the Registrar's Office.

- Admissions: 864-808-1880 or admissions@presby.edu
- Registrar's Office: 864-833-8219 or registrar@presby.edu

Other Pre-existing Academic Credit

If you have taken Advanced Placement (AP), International Baccalaureate (IB), or College-Level Entrance Program (CLEP) tests have your scores sent to PC so that you receive the appropriate academic credit. If you know your scores, let your advisor know ASAP. For information about our AP, IB, and CLEP policies: <https://www.presby.edu/academics/registrar/student-resources/testing-acceptance-scores/#>.

- **Advanced Placement Scores:** Advanced Placement (AP) scores do not arrive until early July. If a student is waiting on AP scores for a general education course, the Registrar's Office recommends that the advisor advise the student to register for the course and then drop the course if AP credit is given. If credit is given and you are registered for the course, the Registrar's Office will contact you to advise that you drop the course. Your advisor will be copied on the email.
- **International Baccalaureate:** Students who attend an International Baccalaureate (IB) high school will have results uploaded to the IB site around July 5. The Registrar will download any results for students who list PC as a recipient after this date. If credit is given and you are registered for the course, the Registrar's Office will contact you to advise that you drop the course. Your advisor will be copied on the email.

Students and advisors may view credit awarded on BannerWeb and DegreeWorks. After a new student deposits, the available information will be imported into BannerWeb and DegreeWorks and will be ready for review by advisors and advisees. Students and advisors will receive an email from the registrar outlining the academic credit received. If you suspect a discrepancy, please notify the Registrar's Office at vwwilson@presby.edu, ext. 8219.

GENERAL EDUCATION REQUIREMENTS

PC requires all students seeking an undergraduate degree to complete courses or be proficient in the humanities, natural sciences, mathematics, and social sciences. General education courses are designed to provide a foundation in skills and content needed for further academic study. Where possible, they should be completed during the first two years of college. The specific course requirements in these areas are:

Department	Hours	Designated Courses
English	6	ENGL 1001 & 1002
Fine Arts	3	One course from the following: ART 101, 110, 120, 274 ARTH 110, 120 MUSC 1100, 1101, 1450 THEA 1000 or 2101
Foreign Language*	3-9*	SPAN 1001 & 1002 & 2001 FREN 1001 & 1002 & 2001 CHIN 101, 102, & 201 GREK 301, 302, & 401
History	6	HIST 1100 & 1101
Mathematics	3	MATH 110, 120, 199, 201, 202, 210 or 221
Religion	6	RELG 200 One course from the following: RELG 202, 203, 210, 212, 215, 359; PHIL 301, 304, 309, 333, 359; WGST 202
Natural Sciences**	8	Any two 3-hour courses and associated labs: BIOL 1000 or 1150, 1150L or, 1151, 1151L CHEM 100, 101-101L, 102-102L PHYS 1000, 1100, 1500, 1510, 1600, or 1610
Social Sciences	6	One course from two different departments: BADM 371, ECON 205 or 206 EDUC 201 or 202 GEOG 301 or 302 PLSC 1001 or 1002 PSYC 1001 SOC 201 or 207
First Year Exploration	1	COLS 1000
Second Year Exploration	1	COLS 2200
Intercultural / Internship	varies	See PC Catalog

*Foreign Language

May be necessary to complete sequence FREN/SPAN/CHIN 1001/101 and 1002/102 **OR** only FREN/SPAN/CHIN 1002/102 to satisfy the 2001/201 level requirement.

See page 7 for more information.

**Natural Sciences

- Students cannot receive GE credit for BIOL 1000 and BIOL 1150-1150L.
- Students cannot receive GE credit for CHEM 100 and CHEM 101-101L.
- Students cannot receive GE credit for PHYS 1000 and PHYS 1500.

CONSTRUCTING A FIRST SEMESTER SCHEDULE

Advisors and advisees should work together to draft a first-semester schedule. As part of ongoing discussions, you and your advisor should review the *general education requirements* and discuss your interests in *specific majors and/or pre-professional programs*.

General Education Courses: First Semester

As you begin to think about which courses to take during your first semester, keep in mind the following guidelines for general education courses:

- **Required:** First Year Exploration
- **Strongly Recommended:** English, Foreign Language
- **Recommended:** Fine Arts, History, Mathematics, Religion, Natural Science, Social Science

First-Year Exploration Course

All students must take a First-Year Exploration (FYE) class offered during the Fall 2024 semester. The cornerstone of *Compass: Chart Your Course*, the FYE is a one-hour course designed to introduce incoming students to strategies and resources to ensure a successful academic transition to college, while exploring their personal and professional interests, skills, abilities, and goals related to vocation and calling. Typically, this course is taught by one professor, and some of you may be assigned an FYE class taught by your advisor. Topics for FYE courses vary from section to section and are determined by the instructor. A complete listing of the courses is available at https://banners.presby.edu/prod/hzskschd.P_SelectSubject under **Collegiate Studies (COLS) 1000**.

Foreign Language

As a PC student, you have the option to fulfill your general education modern foreign language requirement by choosing one of the following languages: Chinese, French, Greek, or Spanish. Each of these languages offers its own unique cultural and linguistic experiences, so it's important to consider your interests and goals when making your selection.

Notes on Sequences

- The sequencing for foreign language courses is as follows:
 - French and Spanish: 1001-1002-2001
 - Chinese: 101-102-201
 - Greek: 301-302-401
- The tracks taken to complete the Foreign Language General Education requirement are:
 - French or Spanish: 1001 → 1002 → 2001 (up to three semesters, depending on your placement)
 - Chinese: 101 → 102 → 201 (up to three semesters, depending on your placement)
 - Greek: 301 → 302 → 401 (up to three semesters, depending on your placement)
- Typically, SPAN 1001 and SPAN 2001 are offered online in Summer I; and, SPAN 1002 and SPAN 2001 are offered online in Summer II.

Placement Process

- To determine initial placement in Chinese, French, and Spanish courses in online and traditional formats, the Office of the Registrar uses students' final high school transcripts and matrices developed by the Modern Foreign Language Department. ***Transfer students must have an official high school transcript sent to the Admissions Office; the Registrar's Office will determine placement.***
- ***A student's Foreign Language Placement may be found on Degree Works/Worksheets/Student View, in the bottom left corner of the first section, and is labeled "For Lang Placement."*** If this placement reads "n/a", please contact the Registrar's Office. Placement appeals should be directed to the chair of the Department of Modern Foreign Languages.

Mathematics*

All students must successfully complete one mathematics course. The following chart is provided as a resource for you and your advisor.

Student Interest	Recommended Mathematics Course					
	110	120	199	201*	202*	210
Art, Art with Art History	●	○	○	○	○	○
Biochemistry				●	●	○
Biology: Forestry/Environmental Management		●	●	○	○	○
Biology, Medicine, Allied Health Interests			●	○	○	●
Biology: Pharmacy Concentration		●	●	○	○	●
Business Administration—Accounting, Management	●	●	●	●	●	
Business Administration—Data Analytics	●	●	●	●	●	○
Business Administration—Marketing	●	●	●	●	●	○
Chemistry				●	●	○
Chemistry—Pharmacy Concentration						●
Computational Biology				●	●	●
Computer Science				●		
Early Childhood Education	●	●	●	●	●	●
Economics			●	●	●	○
Elementary Education	●	●	●	●	●	●
ELL (English Language Learner) PK-12	●	●	●	●	●	●
English	●		○	○	○	○
English—Communication Studies	●		○	○	○	○
English with Creative Writing	●		○	○	○	○
French, Spanish, Modern Foreign Languages	●	○	○	○	○	○
History	●	○	○	○	○	○
International Studies	●		○	○	○	○
Mathematics – Mathematics				●	●	○
Medical Physics				●	●	○
Middle School – Language Arts	●	●	●	●	●	●
Middle School – Mathematics	●	●	●	●	●	●
Middle School – Science	●	●	●	●	●	●
Middle School – Social Science	●	●	●	●	●	●
Music	●	○	○	○	○	○
Physics, Physics Engineering Dual Degree				●	●	○
Political Science and Public Policy	●	●	○	○	○	○
Psychology	●	○				○
Religion-Philosophy	●		○	○	○	○
Religion: Leadership, Service, and Ministry	●	○	○	○	○	○
Secondary School – English	●	●	●	●	●	●
Secondary School – History/Social Studies	●	●	●	●	●	●
Secondary School – Mathematics	●	●	●	●	●	●
Special Education (certification)	●	●	●	●	●	●
Special Education Inquiry and Analysis	●	●	●	●	●	●
Sociology		●	●	○	○	

● **Highly recommended for consideration** ○ **Recommended for consideration**

Majors and Pre-professional Programs

Students focusing on certain majors or programs will need to take specific courses during their first semester to stay on track for graduating in four years. *See pages 12-23 for guidelines created by faculty for each major and pre-professional program.* The guidelines contain the following information:

- Required or strongly recommended major/program courses for the fall of freshman year
- Required or strongly recommended major/program courses for the spring of freshman year
- Suggested major/program courses for the fall or spring of freshman year
- Department/program courses appropriate for non-majors
- Additional comments to be shared with the advisor and advisee

Pre-professional Program Advisors

If you have questions about a specific pre-professional program, please direct queries to the appropriate pre-professional program advisor.

Pre-Health Science Program

Chair: Dr. Austin Shull, ayshull@presby.edu, Ext. 8401

Pre-Dental

Dr. Latha Gearheart
gearhear@presby.edu
Ext. 8407

Pre-Occupational Therapy

Dr. Jim Wetzel
jwetzel@presby.edu
Ext. 8412

Pre-Physician Assistant

Dr. Jim Wetzel
jwetzel@presby.edu
Ext. 8412

Pre-Medical

Dr. Austin Shull
ayshull@presby.edu
Ext. 8401

Pre-Optometry

Dr. Michael Rischbieter
miker@presby.edu
Ext. 8403

Pre-Physical Therapy

Dr. Jim Wetzel
jwetzel@presby.edu
Ext. 8412

Pre-Nursing

Dr. Jim Wetzel
jwetzel@presby.edu
Ext. 8412

Pre-Pharmacy

Dr. Michael Rischbieter
miker@presby.edu
Ext. 8403

Pre-Veterinary Medicine

Dr. Stuart Gordon
sggordon@presby.edu
Ext. 8405

Additional Pre-Professional Program

Engineering Dual-Degree

Dr. Eli Owens
etowens@presby.edu
Ext. 8409

Pre-Theological

Dr. Craig Vondergeest
cavonderg@presby.edu
Ext. 8271

Forestry & Environmental Studies

Dr. Jim Wetzel
jwetzel@presby.edu
Ext. 8412

Teacher Education & Certification

Dr. Patricia Jones
pljones@presby.edu
Ext. 8369

Pre-Law & Criminal Justice

Dr. Erin McAdams
esmcadams@presby.edu
Ext. 8347

DAILY CLASS SCHEDULE

DAYS AND TIMES					
Period	M	T	W	R	F
A	8:30-9:20		8:30-9:20		8:30-9:20
B		8:00-9:15		8:00-9:15	
C	9:30-10:20		9:30-10:20		9:30-10:20
D		9:30-10:45		9:30-10:45	
E	10:30-11:20		10:30-11:20		10:30-11:20
F	11:30-12:20		11:30-12:20		11:30-12:20
G	12:30-1:20		12:30-1:20		12:30-1:20
H		12:00-1:15		12:00-1:15	
I	1:30-2:45		1:30-2:45		
J		1:30-2:45		1:30-2:45	
K	3:00-4:15		3:00-4:15		
L		3:00-4:15		3:00-4:15	
LAB-S		8:00-11:00			
LAB-T				8:00-11:00	
LAB-V	1:30-4:30				
LAB-W		1:30-4:30			
LAB-X			1:30-4:30		
LAB-Y				1:30-4:30	
LAB-Z					1:30-4:30

Link to the daily class schedule: <https://www.presby.edu/doc/registrar/Daily-Class-Schedule-Spring2022.pdf>

COURSE LISTINGS

Course listings for the upcoming semester are available: https://banners.presby.edu/prod/hzkskshd.P_SelectSubject. Course listings provide the following for each course: course registration number (CRN), course number and title, credit hours, instructor, scheduling information, availability, and waitlist information.

English [View Catalog](#)

CRN	Course	Credits	Title	Instructor	Day	Time	Room	Seats Avail	Wait List
12027	ENGL 1001 J	3	Introduction to Composition	Stutts, Robert	T R	1:30-2:45pm	NEVILL 221	4	
12028	ENGL 1001 L	3	Introduction to Composition	Stutts, Robert	T R	3:00-4:15pm	NEVILL 221	7	
12029	ENGL 1002 C	3	Introduction to Literature	Thompson, Harold	T W F	9:00-9:50am	NEVILL 205	2	

After registration opens, you will be able to search for classes in BannerWeb, our online registration system.

COURSE REGISTRATION

Developing and Reviewing Course Registration Plans

Your advisor will assist you with creating course schedules and charting your future course of study. You will register for classes via BannerWeb, our online registration system, but you must first communicate with and receive clearance from your advisor. The following is a step-by-step process that should take place:

- Review the information in the [New Student Advising and Registration Guide](#). A link to this document is available on the [main advising webpage](#).
- Discuss your academic interests, goals, and any concerns or questions you may have with your advisor. Use DegreeWorks and BannerWeb to review any pre-existing academic credit (AP, IP, CLEP, dual degree, and transfer credit) and your progress toward degree.
- Your advisor should review your registration plan to verify that you have selected an appropriate number of credit hours and courses suited for your particular level and goals. You are expected to work with your advisor to develop your plan and to revise it as needed.
- A fillable course registration plan (CRP) is available to assist advisors and advisees in the planning process. The CRP form is available through this [link](#) and via the [First-Year Students webpage](#). ***Advisors are not required to have their advisees complete this form.***
- ***Submission and advisor approval of a registration plan will not, however, guarantee registration for specific courses. You will need to be flexible and have a few alternatives in your course plan. Please note that the maximum course load for incoming students is 18 hours.***
- Incoming students are not able to register themselves for summer courses. If you wish to take courses this summer, contact the [Admissions Office](#) to complete a one-page application to have your admission term updated to the summer term. The completed application will list the summer course(s) you would like to take. Once the admission term has been updated, the application form will be forwarded to the Registrar's Office, and they will register you for the course(s). You and your advisor will receive an email notification once the registration has been completed.

Registration Using BannerWeb

- Before attempting to register, please review the Banner web registration resources created for students:
 - The [BannerWeb Registration Instructions](#) video introduces you to BannerWeb and how to register for courses.
 - [BannerWeb User Guide for Students](#) is a pdf provided by the Registrar's Office.
- Your login information for both your email and network accounts will be available via the application portal after your deposit has been paid and your official PC ID number is assigned.
- To start the registration process, go to [BannerWeb](#) and enter your network login information.
- For more information about course selection and registration, see the [Course Selection and Registration](#) webpage.
- For more information about BannerWeb, see [BannerWeb FAQ](#).

Wait-listing Courses in BannerWeb

- You will be able to waitlist only one section of a given course.
 - **If you are wait-listed for any courses, check your PC email often for updates.** Once a spot opens in a course, you will receive an email informing you of the open spot. You will have 72 hours from the time of the email to register for the course. If you do not complete the process within the 72-hour time frame, you will lose the spot and be removed from the waitlist. *During drop/add week, the time frame given to respond changes to 24 hours.* If you have problems adding the course, please contact the Registrar's Office immediately.
 - You must register for the class and lab sections simultaneously for courses that require a separate lab. Please note that you cannot register for an open spot in one of these and then wait-list the other one. If you need assistance with this matter, please contact the Registrar's Office.
-

RECOMMENDED MAJOR AND PRE-PROFESSIONAL COURSES FOR FIRST-YEAR STUDENTS

Majors/Programs	Department Chair, Director, or Program Advisor (Department)	<i>Required or strongly recommended</i> major/program courses for the <u>fall</u> of the freshman year	<i>Required or strongly recommended</i> major/program courses for the <u>spring</u> of the freshman year	<i>Suggested</i> major/program courses for the <u>fall or spring</u> of the freshman year	Department/program courses appropriate for non-majors	Comments
Art	Prof. Ralph Paquin (Art)	ART110	ART110 (if not taken in Fall)	ART120, ARTH110, ARTH120	ART110, ART 274, any ARTH courses at the 100 or 200 level	
Art- History Concentration	Prof. Ralph Paquin (Art)	ARTH110	ARTH120	ART274, ARTH110, ARTH120, any ARTH at 200 level	ART110, ART 274, any ARTH courses at the 100 or 200 level	
Biochemistry	Dr. Latha Gearheart (Chemistry and Biochemistry)	CHEM 101-CHEM 101L, BIOL 1150,-BIOL 1150L	CHEM 102-CHEM 102L, BIOL 1151-BIOL 1151L			
Biology	Dr. Stuart Gordon (Biology) Dr. Mike Rischbieter (Biology)	BIOL 1150-BIOL 1150L & Chem 101-Chem 101L if pre-med, pre-vet or pre-dental	BIOL 1151-BIOL 1151L & Chem102-Chem102L if pre-med, pre-vet or pre-dental		BIOL 1000	PHYS 2000 will help prepare for PHYS 1500. The MCAT covers material from both PHYS 1500 and 1510. Chem 101&102 w/Lab are recommended for all biology majors during their first year and are essential for those interested in dental, medical, or veterinary school.
Biology- Forestry/Environmental Management	Dr. Stuart Gordon (Biology)- Dr. Mike Rischbieter (Biology)	BIOL 1150-BIOL 1150L	BIOL 1151-BIOL 1151L			

Majors/Programs	Department Chair, Director, or Program Advisor (Department)	<i>Required or strongly recommended</i> major/program courses for the <u>fall</u> of the freshman year	<i>Required or strongly recommended</i> major/program courses for the <u>spring</u> of the freshman year	<i>Suggested</i> major/program courses for the <u>fall or spring</u> of the freshman year	Department/program courses appropriate for non-majors	Comments
Biology-Pharmacy Concentration	Dr. Stuart Gordon (Biology)	CHEM 101-CHEM 101L, BIOL 1150-BIOL 1150L	CHEM 102-CHEM 102L, BIOL 1151-BIOL 1151L			
Business Administration-Accounting	Prof. Karen Mattison (Economics and Business Administration)			ECON 205, ECON 206 or ACCT 203		By the end of the Sophomore year, students should have completed: ECON 205, ECON 206, ACCT 203, BADM 307, and BADM 315
Business Administration-Data Analytics	Prof. Karen Mattison (Economics and Business Administration)			BADM 371, ECON 205, ECON 206 or ACCT 203		By the end of the Sophomore year, students should have completed: BADM 371, ECON 205, ECON 206, ACCT 203, BADM 307, and BADM 315
Business Administration-Management	Prof. Karen Mattison (Economics and Business Administration)			ECON 205, ECON 206 or ACCT 203		By the end of the Sophomore year, students should have completed: ECON 205, ECON 206, ACCT 203, BADM 307, and BADM 315
Business Administration-Marketing	Prof. Karen Mattison (Economics and Business Administration)			ECON 205, ECON 206 or ACCT 203		By the end of the Sophomore year, students should have completed: ECON 205, ECON 206, ACCT 203, BADM 307, and BADM 315

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Chemistry	Dr. Latha Gearheart (Chemistry and Biochemistry)	CHEM 101-CHEM 101L	CHEM 102-CHEM 102L	Math 201 for the fall and Math 202 for the spring		
Chemistry-Pharmacy Concentration	Dr. Latha Gearheart (Chemistry and Biochemistry)	CHEM 101-CHEM 101L, BIOL 1150-BIOL 1150L	CHEM 102-CHEM 102L, BIOL 1151-BIOL 1151L	Math 201 for the fall and Math 202 for the spring		
Computational Biology	Dr. Stuart Gordon (Biology)	BIOL 1150-BIOL 1150L, MATH 201 Calculus I & Analytical Geometry	BIOL 1151-BIOL 1151L	CHEM 101-CHEM 101L (fall), CHEM 102-CHEM 102L (spring)		
Computer Science	Dr. Greg Goeckel (Computer Science) Dr. Olivia Nche (Computer Science)	CSC 2205	CSC 2255	Math 199 or 201	CSC 1235	The required mathematics course is either MATH 201 (Calculus I) or MATH 199 (Applied Calculus). Students leaning towards a computer science major are recommended to take MATH 201, especially if they are also thinking about majors or minors in Mathematics, Chemistry, or Physics. Otherwise, MATH 199 is a good choice.
Economics	Prof. Karen Mattison (Economics and Business Administration)			MATH 199 or 201, ECON 205 or 206		By the end of the Sophomore year, students should have completed: ECON 205, ECON 206, MATH 199 or 201, ACCT 203

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Education-Early Childhood	Dr. Patti Jones (Education)	EDUC 201		PSYC 1001 Introductory Psychology	EDUC 210	Education majors should take PSYC 1001 to prepare them for EDUC 241/PSYC 2041, Educational Psychology
Education-Elementary	Dr. Patti Jones (Education)	EDUC 201		PSYC 1001 Introductory Psychology	EDUC 210	Education majors should take PSYC 1001 to prepare them for EDUC 241/PSYC 2041, Educational Psychology
Education-Middle School-Specializations in Language Arts, Mathematics, Science, and Social Science	Dr. Patti Jones (Education)	EDUC 201		PSYC 1001 Introductory Psychology	EDUC 210	Education majors should take PSYC 1001 to prepare them for EDUC 241/PSYC 2041, Educational Psychology
Education-Special Education	Dr. Tammy Graham (Education)	EDUC 201		PSYC 1001 Introductory Psychology	EDUC 201, EDUC 210, EDUC 371	Education majors should take PSYC 1001 to prepare them for EDUC 241/PSYC 2041, Educational Psychology
Special Education Inquiry and Analysis	Dr. Tammy Graham (Education)	EDUC 201		PSYC 1001 Introductory Psychology	EDUC 201, EDUC 210, EDUC 371	Contact Dr. Tammy Graham for information.
ELL (English Language Learner) PK-12	Dr. Patti Jones (Education)	EDUC 201 and ENGL 1001 OR for those students with AP, IB, or transfer credit for ENGL 1001-1002, take a foundation course (ENGL 2101 is required; 2102 or 2103 is required) or a survey course (ENGL 2201, 2203, 2205, or 2207.)		PSYC 1001 Introductory Psychology	EDUC 210	Contact Dr. Patti Jones for information.

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English	Dr. Lynne Simpson (English)	ENGL 1001 OR for those students with AP, IB, or transfer credit for ENGL 1001-1002, take a foundation course (ENGL 2101) or a survey course (ENGL 2201, 2203, or 2206)	ENGL 1002 OR for those students with AP, IB, or transfer credit for ENGL 1001-1002, take a foundation course (ENGL 2102) or a survey course (ENGL 2202, 2204, or 2207)	For those students with AP, IB, or transfer credit for ENGL 1001-1002, take a foundation course (ENGL 2101, 2102, or 2103) or a survey course (ENGL 2201, 2202, 2203, 2204, 2205, 2206, or 2207).	Courses that count for intercultural credit (with ENGL 1001-1002 as prerequisites): ENGL 2205, 3371, 3380, or 3520	Students who have fulfilled the 1001/1002 prerequisites should consider a foundation or survey course. If they have an interest in an upper-level course, we recommend they email the professor and have a chat, but as long as they are prepared for the workload, we are happy to have them.
English--Communication Studies Concentration	Dr. Lynne Simpson (English)	ENGL 1001 OR for those students with AP, IB, or transfer credit for ENGL 1001, take COMM 2100 or ENGL 1002.	ENGL 1002 OR for those students with AP, IB, or transfer credit for ENGL 1001-1002, take a foundation course (ENGL 2101, 2102, or 2103) or a survey course (ENGL 2202, 2204, or 2206.)	For those students with AP, IB, or transfer credit for ENGL 1001-1002, we recommend COMM 2100, COMM 2200, MDST 230, a foundation course (ENGL 2101, 2102, 2103,) or a survey course (ENGL 2201, 2202, 2203, 2204, 2205, 2206, or 2207.)	COMM 2100	Students who have fulfilled the 1001/1002 prerequisites should consider COMM 2100, COMM 2200, a foundation course, or a survey course. If they have an interest in an upper-level course, we recommend they email the professor and have a chat, but as long as they are prepared for the workload, we are happy to have them.
English-CreativeProf. Writing Concentration	Dr. Lynne Simpson (English)	ENGL 1001 OR for those students with AP, IB, or transfer credit for ENGL 1001-1002, take CRWR 2100 or 2300.	ENGL 1002 OR for those students with AP, IB, or transfer credit for ENGL 1001-1002, take CRWR 2200.	For those students with AP, IB, or transfer credit for ENGL 1001-1002, take a workshop course (CRWR 2100, 2200, 2300, or 2400) or a foundation course (ENGL 2101, 2102, or 2103) or a survey course (ENGL 2201, 2202, 2203, 2204, 2206, or 2207.)	CRWR 2100, 2200, 2300, or 2400	If the student has fulfilled the 1001/1002 prerequisites, then we recommend CRWR 2100, 2200, 2300, or 2400. Often, if a student has credit for 1001, they can "dual enroll" in ENGL 1002 and a 2000-level CRWR course. Contact Prof. Robert Stutts about CRWR courses and options.

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English--Secondary Education Minor	Dr. Lynne Simpson (English)	EDUC 201 and ENGL 1001 OR for those students with AP, IB, or transfer credit for ENGL 1001-1002, take a foundation course (ENGL 2101 is required; 2102 or 2103 is required) or a survey course (ENGL 2201, 2203, 2205, or 2207.)	EDUC 201 and ENGL 1002 OR for those students with AP, IB, or transfer credit for ENGL 1001-1002, take a foundation course (ENGL 2101, 2102, 2103) or a survey course (ENGL 2202, 2204, or 2206.)	For those students with AP, IB, or transfer credit for ENGL 1001-1002, take a foundation course (ENGL 2101, 2102, or 2103) or a survey course (ENGL 2201, 2202, 2203, 2204, 2206, or 2207.)	Courses that count for intercultural credit (with ENGL 1001-1002 as prerequisites): ENGL 2205, 3371, 3380, or 3520	PSYC 1001 must be completed before students can enroll in any other elective psychology courses
French	Dr. Sharon Knight (Modern Foreign Languages)	Any FREN course, according to FL placement. FREN 2002 for heritage speakers. Any 3000- or 4000-level FREN course for native speakers.	Any FREN course, according to FL placement. FREN 2002 for heritage speakers. Any 3000- or 4000-level FREN course for native speakers.	Any FREN course according to FL placement	FREN 1001, FREN 1002, or FREN 2001 in Fall. The next course in the FREN series (1001-1002-2001) is recommended for Spring.	For most students, FL placement is located in Degree Works. Check the bottom left of the Worksheets dashboard. FREN 2002 counts for Intercultural coursework credit.
History	Dr. Jackie Sumner (History)	HIST 1100 or HIST 1101	HIST 1100 or HIST 1101			
History--Secondary Education Minor	Dr. Jackie Sumner (History)	HIST 1100 or HIST 1101	HIST 1100 or HIST 1101			
International Studies	Dr. Patrick Kiley (Modern Foreign Languages)	FREN 2002, SPAN 2002, or CHIN 202 or above for core requirements				

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Mathematics	Dr. Doug Daniel (Mathematics)	Math 201, Math 202, or Math 301 depending upon preparation level and AP credit earned.	Math 202 or Math 302	Math 221 should be completed by the end of the sophomore year.	Math 110, Math 120, Math 199, Math 201, Math 202	Math 201 and higher assumes competence in pre-calculus and trigonometry.
Mathematics---Secondary Education Minor	Dr. Doug Daniel (Mathematics)	Same as for Mathematics majors	Same as for Mathematics majors	Same as for Mathematics majors	Math 110, Math 120, Math 199, Math 201, Math 202	Math 201 and higher assumes competence in pre-calculus and trigonometry.
Medical Physics	Dr. Eli Owens (Physics)	MATH 201	MATH 202 & PHYS 1600	PHYS 1000 or 1500 as an introduction to physics for those who have not had physics in high school		
Military Science Program	LTC Janet Pete-Fox (Military Science)	MILS 101-101L	MILS 201-201L		MILS 101/201	incoming ROTC scholarship Cadets and those students who wish to be commissioned should take both the 100/200 level courses in order to be a progression Cadet and meet commissioning requirements
Modern Foreign Languages	Dr. Sharon Knight (Modern Foreign Languages)	Any FREN and/or SPAN course (according to FL placement)	Any FREN and/or SPAN course (according to FL placement)	Any FREN and/or SPAN course (according to FL placement)	n/a (there are no courses with MFL suffix)	For most students, FL placement is located in Degree Works. Check the bottom left of the Worksheets dashboard.

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Music	Dr. Richard Thomas (Music)	MUSC 1201 and 1202 (co-requisites). MUSC 1551. MUSC 1000. MUSC 1701. Designated Applied Lessons and Ensembles are based on the area of concentration and Music Scholarship requirements.	MUSC 1203 and 1204 (co-requisites), MUSC 1552, MUSC 1000, MUSC 1702. Ensembles. Designated Applied Lessons and Ensembles are based on the area of concentration and Music Scholarship requirements. - See comments	MUSC 1201 and 1202 (Fall) and MUSC 1203 and 1204 (Spring). MUSC 1701 (Fall) and MUSC 1702 (Spring). MUSC 1000 (both Fall and Spring). MUSC 1551 (Fall) and MUSC 1552 Spring. Applied Lessons and Ensembles are based on the area of concentration, are required for the major, and Music Scholarship requirements. All of the courses are required for a music major.	MUSC 1000 (both Fall and Spring). MUSC 1100, MUSC 1101 (Gen. Ed. course) and MUSC 1151 (Intercultural Gen. Ed.) can be taken by all students. Applied Lessons (MUSC 1500 and 1510) and ensembles (areas dependent upon the individual student) can be taken by any PC student. Students with a Music Scholarship are required to register for ensembles.	All of these are requirements for a Music Major or Music Minor. Some of these requirements are for a Music Scholarship. [Taken from 4-year plan posted on the website]
Physics	Dr. Eli Owens (Physics)	MATH 201	MATH 202 & PHYS 1600	PHYS 1000 or 1500 as an introduction to physics for those who have not had physics in high school	PHYS 2000 for Biology majors before they take PHYS 1500	
Physics-Dual Degree Engineering	Dr. Eli Owens (Physics)	MATH 201	MATH 202 & PHYS 1600	PHYS 1000 or 1500 as an introduction to physics for those who have not had physics in high school		

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Political Science and Public Policy	Dr. David Liu (Political Science)	PLSC 1001 & 1002	PLSC 1001 & 1002	PLSC 1001 & 1002	PLSC 1001 & 1002	
Pre-Law and Criminal Justice Program	Dr. Erin McAdams (Political Science)	POLS 1001 (strongly recommended in either fall or spring of first-year)	POLS 1001 (strongly recommended in either fall or spring of first-year)			POLS / PRLW 3030: Intro to Legal Studies is offered every Spring, and is the first primary pre-law course. <u>Only strong first-year students tend to be successful in this course</u> , so advisors should work with advisees to determine if the spring in the first- or sophomore year is most appropriate.
Pre-Theological Program	Dr. Craig Vondergeest (Religion and Philosophy)	RELG 200	PHIL 301 or 309, or RELG 202, 203, 210, 212 or 215	Any 200-level course	Any 200-level course	
Psychology	Dr. Kate Anderson (Psychology)			PSYC 1001	PSYC 1001	If students have already completed PSYC 1001 (or equivalent), then the most appropriate Psychology courses for them to take in their first year at PC would be PSYC 2010, 2020, 2030, 2040, and/or 2050.
Religion and Philosophy	Dr. Craig Vondergeest (Religion and Philosophy)	RELG 200	PHIL 301 or 309, or RELG 202, 203, 210, 212 or 215	Any 200-level course	Any 200-level course	

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Religion and Philosophy-Christian Studies Concentration	Dr. Craig Vondergeest (Religion and Philosophy)	RELG 200	PHIL 301 or 309, or RELG 202, 203, 210, 212 or 215	Any 200-level course	Any 200-level course	
Religion and Philosophy-Philosophy Concentration	Dr. Craig Vondergeest (Religion and Philosophy)	RELG 200; PHIL 205	PHIL 301 or 309, or RELG 202, 203, 210, 212, or 215; PHIL 205 (if not taken during the fall)	PHIL 203	Any 200-level course	
Religion and Philosophy-Religious Studies Concentration	Dr. Craig Vondergeest (Religion and Philosophy)	RELG 200	PHIL 301 or 309, or RELG 202, 203, 210, 212 or 215	Any 200-level course	Any 200-level course	
Religion-Leadership, Service and Ministry	Dr. Craig Vondergeest (Religion and Philosophy)	RELG 200	PHIL 301 or 309, or RELG 202, 203, 210, 212 or 215	Any 200-level course	Any 200-level course	
Sociology	Dr. Carla Alphonso (Sociology)	SOC 201	SOC 201	SOC 201	SOC 201, SOC 206	

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Spanish	Dr. Sharon Knight (Modern Foreign Languages)	Any SPAN course, according to FL placement. SPAN 2002 for heritage speakers. Any 3000- or 4000-level SPAN course for native speakers.	Any SPAN course, according to FL placement. SPAN 2002 for heritage speakers. Any 3000- or 4000-level SPAN course for native speakers.	Any SPAN course, according to FL placement. SPAN 2002 for heritage speakers. Any 3000- or 4000-level SPAN course for native speakers.	SPAN 1001, SPAN 1002, or SPAN 2001 in Fall. The next course in the FREN series (1001-1002-2001) is recommended for Spring. SPAN 2002 counts for Intercultural coursework credit.	For most students, FL placement is located in Degree Works. Check the bottom left of the Worksheets dashboard. SPAN 1051 is discontinued. SPAN 2002 counts for Intercultural coursework credit.
Pre-Health Science Program*	Dr. Austin Shull, Chair of the Health Science Advisory Committee (Biology)					
*Pre-Dental	Dr. Latha Gearheart (Chemistry and Biochemistry)	BIOL 1150-1150L, CHEM 101-101L	BIOL 1151-1151L, CHEM 102-102L			
*Pre-Medical	Dr. Austin Shull (Biology)	BIOL 1150-1150L, CHEM 101-101L	BIOL 1151-1151L, CHEM 102-102L			
*Pre-Nursing	Dr. Jim Wetzel (Biology)					
*Pre-Occupational Therapy	Dr. Jim Wetzel (Biology)	BIOL 1150-1150L & CHEM 101-101L	BIOL 1151-1151L, CHEM 102-102L (if completed CHEM 101-101L in fall)			While students are encouraged to take both BIOL 1150-BIOL 1150L and CHEM 101-CHEM 101 together, students in this track may be able to take just one of these during the fall semester and stay on track.

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<u>*Pre-Optometry</u>	<u>Dr. Mike Rischbieter (Biology)</u>	BIOL 1150-1150L & CHEM 101-101L*	BIOL 1151-1151L, CHEM 102-102L (if completed CHEM 101-101L in fall)			Check this site out for all of the recommended prerequisites by State (where a School of Optometry is located): https://www.optomcas.org/info/rmation-about-schools-colleges/school-college-prerequisites
<u>*Pre-Pharmacy (Suggested Course Schedule for Completion of Pre-Pharmacy Coursework in 2+ Years)</u>	<u>Dr. Mike Rischbieter, Pre-Pharmacy advisor (Biology)</u>	BIOL 1150-1150L, CHEM 101-101L, ENGL 1001, COLS 1000, any HIST or PLSC (recommend HIST 1100, HIST 1101, PLSC 201, or PLSC 202)	BIOL 1151-1151L, CHEM 102-102L, ENGL 1002, MATH 199 or Math 201, any PSYC or SOC (recommend PSYC 1001, SOC 201, or SOC 207)			
<u>*Pre-Physical Therapy</u>	<u>Dr. Jim Wetzel (Biology)</u>	BIOL 1150-1150L & CHEM 101-101L	BIOL 1151-1151L, CHEM 102-102L (if completed CHEM 101-101L in fall)			While students are encouraged to take both BIOL 1150-BIOL 1150L and CHEM 101-CHEM 101 together, students in this track may be able to take just one of these during the fall semester and stay on track.
<u>*Pre-Physician Assistant</u>	<u>Dr. Jim Wetzel (Biology)</u>	BIOL 1150-1150L & CHEM 101-101L	BIOL 1151-1151L, CHEM 102-102L (if completed CHEM 101-101L in fall)			While students are encouraged to take both BIOL 1150-BIOL 1150L and CHEM 101-CHEM 101 together, students in this track may be able to take just one of these during the fall semester and stay on track.
<u>*Pre-Veterinary Medicine</u>	<u>Dr. Stuart Gordon (Biology)</u>	BIOL 1150-1150L, CHEM 101-101L	BIOL 1151-1151L, CHEM 102-102L			

IMPORTANT CONTACTS

Area	Contact Information
Academic Concerns	Dr. Karen Compton, Coordinator of Academic Success klcompton@presby.edu , academicsuccess@presby.edu , 864-833-8145
Advising	Dr. Alicia Askew, Dean of Academic Programs jaaskew@presby.edu , academicadvising@presby.edu , 864-833-8215
Accessible Education	Janna Barnes, Accessible Education Coordinator jcbranes@presby.edu , 864-833-8322
Athletic Academic Services	Josie Rollins, Assistant Athletic Director for Academic Services & Compliance jmrollins@presby.edu , 864-833-7117
Campus Police Department	Emergency: Call 911 or Campus Police at Ext. 8911 Emergency: (after hours 9 am-5 pm or off-campus): 864.833.8911 Non-emergency: Ext. 8301/864.833-8301; <i>Call the emergency line if no answer and need immediate assistance.</i> Text message: 864.872.4050, <i>Campus Police Duty phone number</i>
Career & Professional Development	Kim Lane, Associate. Dean of Students & Director for Career & Professional Development, kalane@presby.edu , 864-833-8379
Counseling Services	Susan Gentry, LMSW, LISW-CP-S, Director of Counseling Services sgentry@presby.edu , 864-833-8100
Financial Aid	April Baur, Director of Financial Aid agbaur@presby.edu , 864-833- 8288
First-Generation College Students (Presby First+ Program)	Dr. Joleesa Johnson, Director of Presby First+ jojohanson@presby.edu , 864-833-7157
Health Services Center	Jackie Waldron, Nurse Practitioner 864.833.8400 or 864.833.5986
Information Technology	Help Desk: helpdesk@presby.edu or Call: Ext. 7100
International Programs	Viet Ha, Dir. of International Programs vxha@presby.edu , 864-833- 8193
Jacob Scholars Program	Dr. Selena Blair, VP for Justice Equity, Diversity & Inclusion, Title IX Coordinator sblair@presby.edu , 864-833-8206
James H. Thomason Library	Betsy Byrd, Director of Thomason Library, eebyrd@presby.edu , 864-833- 8313; Library Staff: http://lib.presby.edu/library-staff
Media Services	Doug Wallace, Director. of Media Services dwallace@presby.edu , 864-833-8312
Online Bookstore	https://presby.textbookx.com/institutional/index.php
Registrar's Office	Vicky Wilson, Registrar and Director of Records vwwilson@presby.edu , 864-833-8219
Residence Life	Boone Kirkpatrick, Director of Residence Life reslife@presby.edu , 864.833.8277
Student Involvement	Mitchell Plummer, Assistant. Director for Student Involvement mplumer@presby.edu , 864-833-8152
Writing Center	Dr. Philip Perdue, Writing Center Coordinator pdperdue@presby.edu , writingcenter@presby.edu

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