



NEW STUDENT ADVISING AND REGISTRATION GUIDE

2023-2024

Office of Academic Affairs

Presbyterian College



**Office of Academic Affairs
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**Important information will be sent to your PC email address.
Check it regularly!**



Welcome to Presbyterian College! This document, the *New Student Advising and Registration Guide*, contains important information about advising and registration that will assist you as you work with your advisor to create your first course schedule at Presbyterian College. Please review the information in this guide and discuss your interests, goals, questions, and concerns with your academic advisor. If you have any questions about the advising process, please contact Dr. Alicia Askew, Dean of Academic Programs, at academicadvising@presby.edu.

ACADEMIC ADVISORS

One of the ways we assist you in preparing for your first semester is to provide you with an academic advisor. Before advisor assignment, you will complete an advising questionnaire. Responses to the questionnaire will provide academic advisors with information about your academic interests and educational goals. Use the embedded link to access the [advising questionnaire](#). Email admissions@presby.edu if you experience username/password issues.

Each of our advisors is committed to helping you navigate your academic choices. Academic advisors will work with students in several ways:

- Assist with setting up schedules
- Offer background and guidance on academic requirements and regulations
- Work with you to choose a major
- Serve as a guide and mentor as you think about your future plans

Generally, you will keep your first academic advisor until you are ready to declare a major, typically no later than the spring term of your second year. At that point, you are likely to transition to a new advisor, one in the department where you declare the major. If a staff member is serving as your academic advisor, you may transition to a faculty advisor after the fall semester begins.

Information about your advisor assignment and contact information will be sent to your [PC email](#) address. Once you receive this information, you may reach out to your advisor to introduce yourself and start the advising process. Your advisor and many administrative offices will send important information to your PC email address, so check your PC email account regularly. ***As an incoming student, it is important to develop the habit of checking your PC email and responding to your advisor when you receive a message.***

Academic Advisor for Incoming Students
<ul style="list-style-type: none">• Is committed to helping you navigate your academic choices• Typically interacts with you via email or phone• Helps you construct a course registration plan for the fall• Must confirm via BannerWeb that you are allowed to register• May be an instructor of one of your fall courses• Can help with a variety of academic issues• Provides support during your transition to college life• May change when you declare a major

ADVISING ROLES AND RESPONSIBILITIES

Responsibilities of the Advisee

Advising is a partnership. Understanding your role and responsibilities in the process is essential for your partnership to be productive. Advisors are a valuable resource, especially during your transition to college life. Talk to your advisor early and often!

- **Be Proactive!** Contact your advisor to schedule meetings. Don't forget to schedule an advising meeting before registration week--check the [academic calendar](#) for the advising week dates!
- **Be Prepared!** Come to your advising meetings ready to communicate your interests and goals. Review the requirements for graduation, including the general education requirements. When you declare a major or minor, learn the requirements for that major or minor. If an upcoming meeting will include semester planning, construct a tentative course plan and bring it to the meeting.
- **Be Receptive!** While advisors are expected to understand graduation requirements and be knowledgeable about academic policies, no single advisor can be expected to provide all of the information students will need during their years at PC. It is likely that at some point your advisor will refer you to another resource or office on campus. Be sure to note these recommendations and share with your advisor the steps you took and the guidance you received.
- **Be Engaged!** Take time to think about the goals you would like to accomplish this year and beyond. Be an advocate for your own education and future by actively seeking information needed for your academic success and appropriately using academic and other campus resources. Use DegreeWorks to chart your own progress toward degree.
- **Be Connected!** Share your goals, thoughts, questions, and concerns with your advisor. Your advisor and administrative offices send important information to students' PC email addresses, so check your PC email regularly. Update your advisor if there are changes in your academic progress, schedule, or goals. Using DegreeWorks, review your progress toward degree with your advisor.

**Modified from source: <http://www.bu.edu/history/advising/>*

Responsibilities of the Academic Advisor

An advisor is central to the academic success of each student. While no single advisor can be expected to provide all of the information a student may need, academic advisors have the following responsibilities:

- **Orientation to PC:** Advisors help students become familiar with the academic rigor and social experiences of the college. Advisors will find themselves discussing the mission of higher education and PC, the purpose of academic requirements, the expected standards of achievement, the amount of work to reach those standards, and how and why things happen as they do at Presbyterian College.
- **Dissemination of Information:** Advisors provide advice and consultation about registering for classes, educational opportunities, support services and programs, co-curricular programs, degree requirements, academic policies and procedures, and other administrative information.
- **Academic Guidance and Success:** This involves advisors developing supportive, mentoring relationships with advisees. Advisors help students understand the avenues to success, recognize their individual needs and concerns as these relate to academic progress, and monitor their progress toward degree and GPA requirements.
- **Short-Term Educational Planning:** Advisors assist students with semester planning, selection of specific courses, registration, and schedule adjustments.
- **Long-Term Educational Planning:** Advisors provide advice and consultation about career and professional objectives and the relationship between courses, majors, and occupations.
- **Student Referrals:** When needed, advisors refer students to campus resources for additional assistance with academic support, career planning and development, wellness, financial aid, roommate concerns, social challenges, and/or personal problems.
- **Confidentiality:** Advisors should maintain confidentiality by adhering to the Family Educational Rights and Privacy Act FERPA regulations. *FERPA guidance is available on the faculty resources page of the PC website: <https://www.presby.edu/doc/FERPA-Standards-Presentation.pdf>.*

BASIC INFORMATION FOR INCOMING STUDENTS

Degree Requirements

Courses and credit hours: Successful completion of

- required general education courses,
- requirements for an academic major,
- **and** 122 semester hours with a minimum of 48 hours successfully completed at PC (*Note:* Credit hour requirements for some majors may increase required hours to more than 122 for these areas of study).

Cumulative Grade Point Average: Students must complete

- all academic work with a minimum 2.00 cumulative grade point average (GPA),
- all general education requirements with a minimum 2.00 cumulative GPA,
- **and** all major requirements with a minimum 2.00 cumulative GPA.

Majors

PC offers 48 majors and nine pre-professional programs. Visit PC's website for information about our majors and programs: <https://www.presby.edu/academics/undergraduate/academic-departments-programs/>.

- **One Degree with Multiple majors:** A student selecting two majors with the completion of 122 hours is awarded only one degree (Bachelor of Arts or Bachelor of Science).
- **Two Degrees:** A student who is working simultaneously for two bachelor's degrees shall earn a minimum of 152 semester hours with a 2.00 GPA.

Credit Hours

Students need to average roughly 15 hours per semester to graduate in four years. Students need 12 semester hours to be considered full-time. student.

Transfer Credit

Transfer students will be granted appropriate credit for courses that correspond to or are the equivalent of courses offered by Presbyterian College and that have been satisfactorily completed. Courses that do not correspond to courses offered by PC may be accepted, with approval from the Provost, as "free electives."

- A maximum number of 68 hours can be transferred from a two-year college.
- Transfer students must complete general education requirements for the year in which they enter.

Transfer Hours: All applicable transfer hours accepted by PC are included as hours attempted as well as hours earned.

- Hours transferred into PC are not used in computing the cumulative Presbyterian College GPA.
- Students with academic scholarships may be required to complete 30 semester hours per academic year to remain eligible for funding.
- Transfer hours *are* included in the calculation of Latin honors at the time of graduation.

Financial Aid

Students are sent info about their financial aid package, including scholarship requirements, to their home address. For details about types of scholarships and scholarship eligibility and requirements see <https://www.presby.edu/admissions/tuition-aid/scholarships/> or contact the Office of Financial Aid at finaid@presby.edu or 864-833-8288.

Classification

Student classification is based on the number of hours **earned** and is updated at the end of every academic term:

0-27 hours earned	Freshman
28-59 hours earned	Sophomore
60-89 hours earned	Junior
90 and above hours earned	Senior

Academic Standing

Minimum standards for good academic standing:

0-31 hours attempted	1.6 GPA
32-61 hours attempted	1.8 GPA
62+ hours attempted	2.0 GPA

PRE-EXISTING ACADEMIC CREDIT

MAKE SURE YOU REVIEW ANY COLLEGE CREDIT YOU MAY HAVE ALREADY EARNED BEFORE ENROLLING AT PC.

Official Transcripts from Other Institutions

Students must have their official high school transcript sent to the Admissions Office. Also, if you have dual enrollment or transfer credit completed at another institution, you must request to have an official transcript sent from this institution to our Registrar's Office. If you have questions, contact the Registrar's Office at 864-833-8219 or registrar@presby.edu. **Have official transcripts sent to Office of the Registrar, Presbyterian College, 503 South Broad Street, Clinton, SC 29325.**

Other Pre-existing Academic Credit

If you have taken Advanced Placement (AP), International Baccalaureate (IB), or College-Level Entrance Program (CLEP) tests have your scores sent to PC so that you receive the appropriate academic credit. If you know your scores, let your advisor know ASAP. For information about our AP, IB, and CLEP policies: <https://www.presby.edu/academics/registrar/student-resources/testing-acceptance-scores/#>.

- **Advanced Placement Scores:** Advanced Placement (AP) scores do not arrive until early July. If a student is waiting on AP scores for a general education course, the Registrar's Office recommends that the advisor advise the student to register for the course and then drop the course if AP credit is given. If credit is given and you are registered for the course, the Registrar's Office will contact you to advise that you drop the course. Your advisor will be copied on the email.
- **International Baccalaureate:** Students who attend an International Baccalaureate (IB) high school will have results uploaded to the IB site around July 5. The Registrar will download any results for students who list PC as a recipient after this date. If credit is given and you are registered for the course, the Registrar's Office will contact you to advise that you drop the course. Your advisor will be copied on the email.

Students and advisors may view credit awarded on BannerWeb and DegreeWorks. After a new student deposits, the available information will be imported into BannerWeb and DegreeWorks and will be ready for review by advisors and advisees. Students and advisors will receive an email from the registrar outlining the academic credit received. If you suspect a discrepancy, please notify the Registrar's Office at vwwilson@presby.edu, ext. 8219.

GENERAL EDUCATION REQUIREMENTS

PC requires all students seeking an undergraduate degree to complete courses or be proficient in the humanities, natural sciences, mathematics, and social sciences. General education courses are designed to provide a foundation in skills and content needed for further academic study. Where possible, they should be completed during the first two years of college. The specific course requirements in these areas are:

Department	Hours	Designated Courses
English	6	ENGL 1001 & 1002
Fine Arts	3	One course from the following: ART 101, 110, 120, 246, 274 ARTH 110, 120 MUSC 1100, 1101, 1450 THEA 1000 or 2101
Foreign Language* Completion of only one sequence is required.	0-7	SPAN 1001 & 1002 & 2001 or 1051 & 2001 FREN 1001 & 1002 & 2001 or 1051 & 2001 CHIN 101, 102, & 201 GREK 301, 302, & 401
History	6	HIST 1100 & 1101
Mathematics	3	MATH 110, 120, 199, 201, 202, 210 or 221
Religion	6	RELG 200 One course from the following: RELG 202, 203, 210, 212, 215, 359; PHIL 301, 304, 309, 333, 359; WGST 202
Natural Sciences**	8	Any two 3-hour courses and associated labs: BIOL 1000 or 1150, 1150L or, 1151, 1151L CHEM 100, 101-101L, 102-102L PHYS 1000, 1100, 1500, 1510, 1600, or 1610
Social Sciences	6	One course from two different departments: BADM 371, ECON 205 or 206 EDUC 201 or 202 GEOG 301 or 302 PLSC 1001 or 1002 PSYC 1001 SOC 201 or 207
First Year Exploration	1	COLS 1000
Second Year Exploration	1	COLS 2200
Intercultural / Internship	varies	See PC Catalog

* Foreign Language

The requirement for Spanish and French is 2001, but prerequisites may need to be completed.

A student may not receive credit for both 1001-1002 *and* 1051 for Spanish and French.

The requirement for Chinese is 201, but prerequisites may need to be completed.

See page 7 for more information.

** Natural Sciences

A student may take both CHEM 100 and CHEM 101-101L, but only one of these courses will apply to the Natural Sciences general education requirement.

A student may take both PHYS 1000 and 1500, but only one of these courses will apply to the Natural Sciences general education requirement.

CONSTRUCTING A FIRST SEMESTER SCHEDULE

Advisors and advisees should work together to draft a first-semester schedule. As part of ongoing discussions, you and your advisor should review the *general education requirements* and discuss your interests in *specific majors and/or pre-professional programs*.

General Education Courses: First Semester

As you begin to think about which courses to take during your first semester, keep in mind the following guidelines for general education courses:

- **Required:** First Year Exploration
- **Strongly Recommended:** English, Foreign Language
- **Recommended:** Fine Arts, History, Mathematics, Religion, Natural Science, Social Science

First-Year Exploration Course

All students must take a First-Year Exploration (FYE) class offered during the Fall 2023 semester. The cornerstone of *Compass: Chart Your Course*, the FYE is a one-hour course designed to introduce incoming students to strategies and resources to ensure a successful academic transition to college, while exploring their personal and professional interests, skills, abilities, and goals related to vocation and calling. Typically, this course is taught by one professor, and some of you may be assigned an FYE class taught by your advisor. Topics for FYE courses vary from section to section and are determined by the instructor. A complete listing of the courses is available at https://banners.presby.edu/prod/hzskschd.P_SelectSubject under **Collegiate Studies (COLS) 1000**.

Foreign Language

As a PC student, you may choose to learn one of the following languages in order to fulfill the general education requirement (0-7 hours): Chinese, French, Greek, or Spanish.

Notes on Sequences

- The sequencing for foreign languages courses is as follows:
 - French and Spanish: 1001-1002-2001 or 1051-2001
 - Chinese: 101-102-201
- 1001-, 1002-, and 1051-level Spanish and French classes as well as Chinese 101-, 102 are *four*-hour courses.
- The most common tracks taken to complete the Foreign Language General Education requirement are:
 - French and Spanish: 1001 → 1002 → 2001 (three semesters) **OR** 1051 → 2001 (two semesters), depending on your placement. ***Credit cannot be received for 1051 and 1001-1002.***
 - Chinese: 101 → 102 → 201 (three semesters)
- Typically, FREN 1001 and SPAN 1001 are offered in the fall (one section of each), and FREN 1002 and SPAN 1002 are offered in the spring (one section of each). CHIN 101 and CHIN 102 are offered in fall and spring.
- Typically, SPAN 1001 and SPAN 2001 are offered online in Summer I; and, SPAN 1002 and SPAN 2001 are offered online in Summer II.

Placement Process

- To determine initial placement in Chinese, French, and Spanish courses in online and traditional formats, the Office of the Registrar uses students' final high school transcripts and matrices developed by the Modern Foreign Language Department. ***Transfer students must have an official high school transcript sent to the Registrar's Office to determine placement.***
- ***A student's Foreign Language Placement may be found on Degree Works/Worksheets/Student View, in the bottom left corner of the first section, and is labeled "For Lang Placement."*** If this placement reads "n/a", please contact the Registrar's Office. Placement appeals should be directed to the chair of the Department of Modern Foreign Languages.

Mathematics*

All students must successfully complete one mathematics course. The following chart is provided as a resource for you and your advisor.

Student Interest	Recommended Mathematics Course					
	110	120	199	201*	202*	210
Art, Art with Art History	●	○	○	○	○	○
Biochemistry				●	●	○
Biology: Forestry/Environmental Management		●	●	○	○	○
Biology, Medicine, Allied Health Interests			●	○	○	●
Biology: Pharmacy Concentration		●	●	○	○	●
Business Administration—Accounting, Management	●	●	●	●	●	
Business Administration—Data Analytics	●	●	●	●	●	○
Business Administration—Marketing	●	●	●	●	●	○
Chemistry				●	●	○
Chemistry—Pharmacy Concentration						●
Computational Biology				●	●	●
Computer Science				●		
Early Childhood Education	●	●	●	●	●	●
Economics			●	●	●	○
Elementary Education	●	●	●	●	●	●
ELL (English Language Learner) PK-12	●	●	●	●	●	●
English	●		○	○	○	○
English—Communication Studies	●		○	○	○	○
English with Creative Writing	●		○	○	○	○
French, Spanish, Modern Foreign Languages	●	○	○	○	○	○
History	●	○	○	○	○	○
International Studies	●		○	○	○	○
Mathematics – Mathematics				●	●	○
Medical Physics				●	●	○
Middle School – Language Arts	●	●	●	●	●	●
Middle School – Mathematics	●	●	●	●	●	●
Middle School – Science	●	●	●	●	●	●
Middle School – Social Science	●	●	●	●	●	●
Music	●	○	○	○	○	○
Physics, Physics Engineering Dual Degree				●	●	○
Political Science and Public Policy	●	●	○	○	○	○
Psychology	○	○	○	○	○	○
Religion-Philosophy	●		○	○	○	○
Religion: Leadership, Service, and Ministry	●	○	○	○	○	○
Secondary School – English	●	●	●	●	●	●
Secondary School – History/Social Studies	●	●	●	●	●	●
Secondary School – Mathematics	●	●	●	●	●	●
Special Education (certification)	●	●	●	●	●	●
Special Education Inquiry and Analysis	●	●	●	●	●	●
Sociology		●	●	○	○	

● **Highly recommended for consideration** ○ **Recommended for consideration**

Majors and Pre-professional Programs

Students focusing on certain majors or programs will need to take specific courses during their first semester to stay on track for graduating in four years. *See pages 12-22 for guidelines created by faculty for each major and pre-professional program.* The guidelines contain the following information:

- Required or strongly recommended major/program courses for fall of freshman year
- Required or strongly recommended major/program courses for spring of freshman year
- Suggested major/program courses for fall or spring of freshman year
- Department/program courses appropriate for non-majors
- Additional comments to be shared with the advisor and advisee

Pre-professional Program Advisors

If you have questions about a specific pre-professional program, please direct queries to the appropriate pre-professional program advisor.

Pre-Health Science Program

Chair: Dr. Austin Shull, ayshull@presby.edu, Ext. 8401

Pre-Dental

Dr. Latha Gearheart
gearhear@presby.edu
Ext. 8407

Pre-Occupational Therapy

Dr. Jim Wetzel
jwetzel@presby.edu
Ext. 8412

Pre-Physician Assistant

Dr. Jim Wetzel
jwetzel@presby.edu
Ext. 8412

Pre-Medical

Dr. Austin Shull
ayshull@presby.edu
Ext. 8401

Pre-Optometry

Dr. Michael Rischbieter
miker@presby.edu
Ext. 8403

Pre-Physical Therapy

Dr. Jim Wetzel
jwetzel@presby.edu
Ext. 8412

Pre-Nursing

Dr. Jim Wetzel
jwetzel@presby.edu
Ext. 8412

Pre-Pharmacy

Dr. Michael Rischbieter
miker@presby.edu
Ext. 8403

Pre-Veterinary Medicine

Dr. Stuart Gordon
sggordon@presby.edu
Ext. 8405

Additional Pre-Professional Programs

Engineering Dual-Degree

Dr. Eli Owens
etowens@presby.edu
Ext. 8409

Ext. 8347

Forestry & Environmental Studies

Dr. Jim Wetzel
jwetzel@presby.edu
Ext. 8412

Pre-Theological

Dr. Bob Bryant
rbryant@presby.edu
Ext. 8348

Pre-Law

Dr. Erin McAdams
esmcadams@presby.edu

Teacher Education & Certification

Dr. Patricia Jones
pljones@presby.edu
Ext. 8369

DAILY CLASS SCHEDULE

DAYS AND TIMES					
Period	M	T	W	R	F
A	8:30-9:20		8:30-9:20		8:30-9:20
B		8:00-9:15		8:00-9:15	
C	9:30-10:20		9:30-10:20		9:30-10:20
D		9:30-10:45		9:30-10:45	
E	10:30-11:20		10:30-11:20		10:30-11:20
F	11:30-12:20		11:30-12:20		11:30-12:20
G	12:30-1:20		12:30-1:20		12:30-1:20
H		12:00-1:15		12:00-1:15	
I	1:30-2:45		1:30-2:45		
J		1:30-2:45		1:30-2:45	
K	3:00-4:15		3:00-4:15		
L		3:00-4:15		3:00-4:15	
LAB-S		8:00-11:00			
LAB-T				8:00-11:00	
LAB-V	1:30-4:30				
LAB-W		1:30-4:30			
LAB-X			1:30-4:30		
LAB-Y				1:30-4:30	
LAB-Z					1:30-4:30

Link to the daily class schedule: <https://www.presby.edu/doc/registrar/Daily-Class-Schedule-Spring2022.pdf>

COURSE LISTINGS

Course listings for the upcoming semester are available: https://banners.presby.edu/prod/hzskschd.P_SelectSubject. Course listings provide the following for each course: course registration number (CRN), course number and title, credit hours, instructor, scheduling information, availability, and waitlist information.

English [View Catalog](#)

CRN	Course	Credits	Title	Instructor	Day	Time	Room	Seats Avail	Wait List
12027	ENGL 1001 J	3	Introduction to Composition	Stutts, Robert	T R	1:30-2:45pm	NEVILL 221	4	
12028	ENGL 1001 L	3	Introduction to Composition	Stutts, Robert	T R	3:00-4:15pm	NEVILL 221	7	
12029	ENGL 1002 C	3	Introduction to Literature	Thompson, Harold	T W F	9:00-9:50am	NEVILL 205	2	

After registration opens, you will be able to search for classes in BannerWeb, our online registration system.

COURSE REGISTRATION

Developing and Reviewing Course Registration Plans

Your advisor will assist you with creating course schedules and charting your future course of study. You will register for classes via BannerWeb, but you must communicate first with and receive clearance from your advisor. The following is a step-by-step process that should take place:

- Review the information in the [New Student Advising and Registration Guide](#). A link to this document is available on the [main advising webpage](#).
- Discuss your academic interests, goals, and any concerns or questions you may have with your advisor. Use DegreeWorks and BannerWeb to review any pre-existing academic credit (AP, IP, CLEP, dual degree, and transfer credit) and your progress toward degree.
- Your advisor should review your registration plan to verify that you have selected an appropriate number of credit hours and courses suited for your particular level and goals. You are expected to work with your advisor to develop your plan and to revise it as needed.
- A fillable course registration plan (CRP) is available to assist advisors and advisees in the planning process. The CRP form is available through this [link](#) and via the [First-Year Students webpage](#). ***Advisors are not required to have their advisees complete this form.***
- ***Submission and advisor approval of a registration plan will not, however, guarantee registration for specific courses. You will need to be flexible and have a few alternatives in your course plan. Please note that the maximum course load for incoming students is 18 hours.***

Registration Requirements

Incoming students will be allowed to register for the fall semester once registration opens only if their advisors have cleared them to register via BannerWeb. You may find it helpful to review the [BannerWeb User Guide](#) for students prior to registration,

Incoming students are not able to register themselves for summer courses. If you wish to take courses this summer, contact the [Admissions Office](#) to complete a one-page application to have your admission term updated to the summer term. The completed application will list the summer course(s) you would like to take. Once the admission term has been updated, the application form will be forwarded to the Registrar's Office, and they will register you for the course(s). You and your advisor will receive an email notification once the registration has been completed.

Registration Using BannerWeb

- Your login information for both your email and network accounts will be available via the student portal after your deposit has been paid and your official PC ID number is assigned.
- To start the registration process, go to [BannerWeb](#) and enter your network login information.
- For more information about course selection and registration, see the [Course Selection and Registration](#) webpage.
- For more information about BannerWeb, see [BannerWeb FAQ](#).

Wait-listing Courses in BannerWeb

- You will be able to waitlist only one section of a given course.
- **If you are wait-listed for any courses, check your PC email often for updates.** Once a spot opens in a course, you will receive an email informing you of the open spot. You will have 72 hours from the time of the email to register for the course. If you do not complete the process within the 72-hour time frame, you will lose the spot and be removed from the waitlist. *During drop/add week, the time frame given to respond changes to 24 hours.* If you have problems adding the course, please contact the Registrar's Office immediately.
- You must register for the class and lab sections simultaneously for courses that require a separate lab. Please note that you cannot register for an open spot in one of these and then wait-list the other one. If you need assistance with this matter, please contact the Registrar's Office.

RECOMMENDED MAJOR AND PRE-PROFESSIONAL COURSES FOR FIRST-YEAR STUDENTS

Majors/Programs	Department Chair, Director, or Program Advisor (Department)	<i>Required or strongly recommended</i> major/program courses for <u>fall</u> of freshman year	<i>Required or strongly recommended</i> major/program courses for <u>spring</u> of freshman year	<i>Suggested</i> major/program courses for <u>fall or spring</u> of freshman year	Department/program courses appropriate for non-majors	Comments
Art	Prof. Mark Anderson (Art)	ART110	ART110 (if not taken in Fall)	ART120, ARTH110, ARTH120	ART110, ART 274, any ARTH courses at the 100 or 200 level	
Art- History Concentration	Prof. Mark Anderson (Art)	ARTH110	ARTH120	ART274, ARTH110, ARTH120, any ARTH at 200 level	ART110, ART 274, any ARTH courses at the 100 or 200 level	
Biochemistry	Dr. Latha Gearheart (Chemistry and Biochemistry)	CHEM 101-CHEM 101L, BIOL 1150,-BIOL 1150L	CHEM 102-CHEM 102L, BIOL 1151-BIOL 1151L			
Biology	Dr. Stuart Gordon (Biology)	BIOL 1150-BIOL 1150L and Chem 101+Lab if pre-med, pre-vet or pre-dental	BIOL 1151-BIOL 1151L and Chem102+lab if pre-med, pre-vet or pre-dental		BIOL1000	PHYS 2000 will help prepare for PHYS 1500. The MCAT covers material from both PHYS 1500 and 1510 .Chem 101&102 w/Lab are recommended for all biology majors, and are essential for those interested in dental, medical, or veterinary school.
Biology-Forestry/Environmental Management	Dr. Stuart Gordon (Biology)	BIOL 1150-BIOL 1150L	BIOL 1151-BIOL 1151L			

Majors/Programs	Department Chair, Director, or Program Advisor (Department)	<i>Required or strongly recommended</i> major/program courses for <u>fall</u> of freshman year	<i>Required or strongly recommended</i> major/program courses for <u>spring</u> of freshman year	<i>Suggested</i> major/program courses for <u>fall or spring</u> of freshman year	Department/program courses appropriate for non-majors	Comments
Biology-Pharmacy Concentration	Dr. Stuart Gordon (Biology)	CHEM 101-CHEM 101L, BIOL 1150-BIOL 1150L	CHEM 102-CHEM 102L, BIOL 1151-BIOL 1151L			
Business Administration-Accounting	Prof. Karen Mattison (Economics and Business Administration)			ECON 205, ECON 206 or ACCT 203		By the end of the Sophomore year, students should have competed: ECON 205, ECON 206, ACCT 203, BADM 307, and BADM 315
Business Administration-Data Analytics	Prof. Karen Mattison (Economics and Business Administration)			BADM 371, ECON 205, ECON 206 or ACCT 203		By the end of the Sophomore year, students should have competed: BADM 371, ECON 205, ECON 206, ACCT 203, BADM 307, and BADM 315
Business Administration-Management	Prof. Karen Mattison (Economics and Business Administration)			ECON 205, ECON 206 or ACCT 203		By the end of the Sophomore year, students should have competed: ECON 205, ECON 206, ACCT 203, BADM 307, and BADM 315
Business Administration-Marketing	Prof. Karen Mattison (Economics and Business Administration)			ECON 205, ECON 206 or ACCT 203		By the end of the Sophomore year, students should have competed: ECON 205, ECON 206, ACCT 203, BADM 307, and BADM 315

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Chemistry	Dr. Latha Gearheart (Chemistry and Biochemistry)	CHEM 101-CHEM 101L	CHEM 102-CHEM 102L	Math 201 for the fall and Math 202 for the spring		
Chemistry-Pharmacy Concentration	Dr. Latha Gearheart (Chemistry and Biochemistry)	CHEM 101-CHEM 101L, BIOL 1150-BIOL 1150L	CHEM 102-CHEM 102L, BIOL 1151-BIOL 1151L			
Computational Biology	Dr. Stuart Gordon (Biology)	BIOL 1150-BIOL 1150L, MATH 201 Calculus I & Analytical Geometry	BIOL 1151-BIOL 1151L	CHEM 101-CHEM 101L (fall), CHEM 102-CHEM 102L (spring)		
Computer Science	Dr. Greg Goeckel (Computer Science)	CSC 2205	CSC 2255	Math 199 or 201*	CSC 1235	*Required mathematics course is either MATH 201 (Calculus I) or MATH 199 (Applied Calculus). Students leaning towards a computer science major are recommended to take MATH 201, especially if they are also thinking about majors or minor in Mathematics, Chemistry, or Physics. Otherwise, MATH 199 is a good choice.
Economics	Prof. Karen Mattison (Economics and Business Administration)			MATH 199 or 201, ECON 205 or 206		By the end of the Sophomore year, students should have competed: ECON 205, ECON 206, MATH 199 or 201, ACCT 203
Education-Early Childhood*	Dr. Patti Jones (Education)	EDUC 201		PSYC 1001 Introductory Psychology	EDUC 210	Education majors should take PSYC 1001 to prepare them for EDUC 241/PSYC 2041, Educational Psychology

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Education-Elementary*	Dr. Patti Jones (Education)	EDUC 201		PSYC 1001 Introductory Psychology	EDUC 210	Education majors should take PSYC 1001 to prepare them for EDUC 241/PSYC 2041, Educational Psychology
Education-Middle School-Specializations in Language Arts, Mathematics, Science and Social Science	Dr. Patti Jones (Education)	EDUC 201		PSYC 1001 Introductory Psychology	EDUC 210	Education majors should take PSYC 1001 to prepare them for EDUC 241/PSYC 2041, Educational Psychology
Education-Special Education	Dr. Patti Jones (Education)	EDUC 201		PSYC 1001 Introductory Psychology	EDUC 210	Education majors should take PSYC 1001 to prepare them for EDUC 241/PSYC 2041, Educational Psychology
Special Education Inquiry and Analysis	Dr. Patti Jones (Education)					Contact Dr. Patti Jones for information.
ELL (English Language Learner) PK-12	Dr. Patti Jones (Education)					Contact Dr. Patti Jones for information.
English	Dr. Lynne Simpson (English)*	ENGL 1001 OR for those students with AP, IB, or transfer credit for ENGL 1001-1002, take a foundation course (ENGL 2101) or a survey course (ENGL 2201, 2203, or 2206)	ENGL 1002 OR for those students with AP, IB, or transfer credit for ENGL 1001-1002, take a foundation course (ENGL 2102) or a survey course (ENGL 2202, 2204, or 2207)	For those students with AP, IB, or transfer credit for ENGL 1001-1002, take a foundation course (ENGL 2101, 2102, or 2103) or a survey course (ENGL 2201, 2202, 2203, 2204, 2205, 2206, or 2207).	Courses that count for intercultural credit (with ENGL 1001-1002 as prerequisites): ENGL 2205, 3371, 3380, or 3520	Students who have fulfilled the 1001/1002 prerequisites should consider a foundation or survey course. If they have interest in an upper-level course, we recommend they email the professor and have a chat, but as long as they are prepared for the workload, we are happy to have them. *Dr. Justin Brent will serve as chair during Fall 2023.

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English--Communication Studies Concentration*	Dr. Lynne Simpson (English)*	ENGL 1001 OR for those students with AP, IB, or transfer credit for ENGL 1001, take COMM 2100 or ENGL 1002.	ENGL 1002 OR for those students with AP, IB, or transfer credit for ENGL 1001-1002, take a foundation course (ENGL 2101, 2102, or 2103) or a survey course (ENGL 2202, 2204, or 2206.)	For those students with AP, IB, or transfer credit for ENGL 1001-1002, we recommend COMM 2100, COMM 2200, MDST 230, a foundation course (ENGL 2101, 2102, 2103,) or a survey course (ENGL 2201, 2202, 2203, 2204, 2205, 2206, or 2207.)	COMM 2100	Students who have fulfilled the 1001/1002 prerequisites should consider COMM 2100, COMM 2200, a foundation course, or a survey course. If they have interest in an upper-level course, we recommend they email the professor and have a chat, but as long as they are prepared for the workload, we are happy to have them. *Dr. Justin Brent will serve as chair during Fall 2023.
English-Creative Writing Concentration	Dr. Lynne Simpson (English)*	ENGL 1001 OR for those students with AP, IB, or transfer credit for ENGL 1001-1002, take CRWR 2100 or 2300.	ENGL 1002 OR for those students with AP, IB, or transfer credit for ENGL 1001-1002, take CRWR 2200.	For those students with AP, IB, or transfer credit for ENGL 1001-1002, take a workshop course (CRWR 2100, 2200, 2300, or 2400) or a foundation course (ENGL 2101, 2102, or 2103) or a survey course (ENGL 2201, 2202, 2203, 2204, 2206, or 2207.)	CRWR 2100, 2200, 2300, or 2400	If the student has fulfilled the 1001/1002 prerequisites, then we recommend CRWR 2100, 2200, 2300, or 2400. Often, if a student has credit for 1001, they can "dual enroll" in ENGL 1002 and a 2000-level CRWR course. Contact Robert Stutts about CRWR courses and options. *Dr. Justin Brent will serve as chair during Fall 2023.
English--Secondary Education Minor	Dr. Lynne Simpson (English)*	EDUC 201 and ENGL 1001 OR for those students with AP, IB, or transfer credit for ENGL 1001-1002, take a foundation course (ENGL 2101 is required; 2102 or 2103 is required) or a survey course (ENGL 2201, 2203, 2205, or 2207.)	EDUC 201 and ENGL 1002 OR for those students with AP, IB, or transfer credit for ENGL 1001-1002, take a foundation course (ENGL 2101, 2102, 2103) or a survey course (ENGL 2202, 2204, or 2206.)	For those students with AP, IB, or transfer credit for ENGL 1001-1002, take a foundation course (ENGL 2101, 2102, or 2103) or a survey course (ENGL 2201, 2202, 2203, 2204, 2206, or 2207.)	Courses that count for intercultural credit (with ENGL 1001-1002 as prerequisites): ENGL 2205, 3371, 3380, or 3520	PSYC 1001 must be completed before students can enroll in any other elective psychology courses. *Dr. Justin Brent will serve as chair during Fall 2023.

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French*	Dr. Sharon Knight (Modern Foreign Languages)	Any FREN course, according to FL placement. FREN 2002 for heritage speakers. Any 3000- or 4000-level FREN course for native speakers.	Any FREN course, according to FL placement. FREN 2002 for heritage speakers. Any 3000- or 4000-level FREN course for native speakers.	Any FREN course according to FL placement	FREN 1001 or FREN 2001 in Fall. FREN 1002 in Spring (followed by FREN 2001 in fall of second year). FREN 2002 counts for Intercultural coursework credit.	For most students, FL placement is located in Degree Works. Check the bottom left of the Worksheets dashboard.
History	Dr. Jackie Sumner (History)	HIST 1100 or HIST 1101	HIST 1100 or HIST 1101			
History--Secondary Education Minor	Dr. Jackie Sumner (History)	HIST 1100 or HIST 1101	HIST 1100 or HIST 1101			
International Studies	Dr. Patrick Kiley (Modern Foreign Languages)	FREN 2002, SPAN 2002, or CHIN 202 or above for core requirements				
Mathematics*	Dr. Doug Daniel (Mathematics)	Math 201, Math 202 or Math 301 depending upon preparation level and AP credit earned. A student with a previous calculus course can be ready for Math 202, which is the first course on the major requirements.	Math 202 or Math 302	Math 221 should be completed by the end of the sophomore year.	Math 110, Math 120, Math 199, Math 201, Math 202	Math 201 and higher assumes competence in pre-calculus and trigonometry.

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Mathematics--- Secondary Education Minor	Dr. Doug Daniel (Mathematics)	Same as for Mathematics majors	Same as for Mathematics majors	Same as for Mathematics majors	Math 110, Math 120, Math 199, Math 201, Math 202	Math 201 and higher assumes competence in pre-calculus and trigonometry.
Medical Physics	Dr. Eli Owens (Physics)	MATH 201	MATH 202 & PHYS 1600	PHYS 1000 or 1500 as an introduction to physics for those who have not had physics in high school		
Modern Foreign Languages	Dr. Sharon Knight (Modern Foreign Languages)	Any FREN and/or SPAN course (according to FL placement)	Any FREN and/or SPAN course (according to FL placement)	Any FREN and/or SPAN course (according to FL placement)	n/a (there are no courses with MFL suffix)	For most students, FL placement is located in Degree Works. Check the bottom left of the Worksheets dashboard.
Music	Dr. Karen Buckland (Music)	MUSC 1201 and 1202 (co-requisites). MUSC 1551. MUSC 1000. MUSC 1701. Designated Applied Lessons and Ensembles are based on the area of concentration and Music Scholarship requirements.	MUSC 1203 and 1204 (co-requisites), MUSC 1552, MUSC 1000, MUSC 1702. Ensembles. Designated Applied Lessons and Ensembles are based on the area of concentration and Music Scholarship requirements. - See comments	MUSC 1201 and 1202 (Fall) and MUSC 1203 and 1204 (Spring). MUSC 1701 (Fall) and MUSC 1702 (Spring). MUSC 1000 (both Fall and Spring). MUSC 1551 (Fall) and MUSC 1552 Spring. Applied Lessons and Ensembles are based on the area of concentration, are required for the major, and Music Scholarship requirements. All of the courses are required for a music major.	MUSC 1000 (both Fall and Spring). MUSC 1100 (Gen. Ed. course) and MUSC 1151 (Intercultural Gen. Ed.) can be taken by all students. Applied Lessons (MUSC 1500 and 1510) and ensembles (areas dependent upon the individual student) can be taken by any PC student. Students with a Music Scholarship are required to register for ensembles.	All of these are requirements for a Music Major or Music Minor. Some of these requirements are for a Music Scholarship. [Taken from 4-year plan posted on website]
Physics	Dr. Eli Owens (Physics)	MATH 201	MATH 202 & PHYS 1600	PHYS 1000 or 1500 as an introduction to physics for those who have not had physics in high school	PHYS 2000 for Biology majors before they take PHYS 1500	

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Physics-Dual Degree Engineering	Dr. Eli Owens (Physics)	MATH 201	MATH 202 & PHYS 1600	PHYS 1000 or 1500 as an introduction to physics for those who have not had physics in high school		
Political Science	Dr. David Liu (Political Science)	PLSC 1001 & 1002	PLSC 1001 & 1002	PLSC 1001 & 1002	PLSC 1001 & 1002	
Psychology	Dr. Brooke Spatta (Psychology)	PSYC 1001	PSYC 1002	PSYC 1001	PSYC 1001	PSYC 1002 is limited to declared psychology majors only. PSYC 1001 must be completed before students can enroll in any other elective psychology courses.
Religion and Philosophy	Dr. Craig Vondergeest (Religion and Philosophy)	RELG 200	PHIL 301 or 309, or RELG 202, 203, 210, 212 or 215	Any 200 level course	Any 200 level course	
Religion and Philosophy-Christian Studies Concentration	Dr. Craig Vondergeest (Religion and Philosophy)	RELG 200	PHIL 301 or 309, or RELG 202, 203, 210, 212 or 215	Any 200 level course	Any 200 level course	
Religion and Philosophy-Philosophy Concentration	Dr. Craig Vondergeest (Religion and Philosophy)	RELG 200; PHIL 205	PHIL 301 or 309, or RELG 202, 203, 210, 212 or 215; PHIL 205 (if not taken during the fall)	PHIL 203	Any 200 level course	
Religion and Philosophy-Religious Studies Concentration	Dr. Craig Vondergeest (Religion and Philosophy)	RELG 200	PHIL 301 or 309, or RELG 202, 203, 210, 212 or 215	Any 200 level course	Any 200 level course	
Religion-Leadership, Service and Ministry	Dr. Craig Vondergeest (Religion and Philosophy)	RELG 200	PHIL 301 or 309, or RELG 202, 203, 210, 212 or 215	Any 200 level course	Any 200 level course	

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Sociology	Dr. Carla Alphonso (Sociology)	SOC 201	SOC 201	SOC 201	SOC 201, SOC 206	
Spanish	Dr. Sharon Knight (Modern Foreign Languages)	Any SPAN course, according to FL placement. SPAN 2002 for heritage speakers. Any 3000- or 4000-level SPAN course for native speakers.	Any SPAN course, according to FL placement. SPAN 2002 for heritage speakers. Any 3000- or 4000-level SPAN course for native speakers.	Any SPAN course, according to FL placement. SPAN 2002 for heritage speakers. Any 3000- or 4000-level SPAN course for native speakers.	SPAN 1001 or SPAN 1051 2001 in Fall. SPAN 1002 (followed by SPAN 2001 in fall of second year) or SPAN 2001 in Spring. SPAN 2002 counts for Intercultural coursework credit.	For most students, FL placement is located in Degree Works. Check the bottom left of the Worksheets dashboard.
Military Science	LTC Janet Pete-Fox (Military Science)	MILS 101-101L				
<u>Pre-Health Science Program**</u>	Dr. Austin Shull, Chair of Health Science Advisory Committee					
**Pre-Dental	Dr. Latha Gearheart (Chemistry and Biochemistry)	BIOL 1150-1150L, CHEM 101-101L	BIOL 1151-1151L, CHEM 102-102L			
**Pre-Medical	Dr. Austin Shull (Biology)	BIOL 1150-1150L, CHEM 101-101L	BIOL 1151-1151L, CHEM 102-102L			
**Pre-Nursing	Dr. Jim Wetzel (Biology)					

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**Pre-Occupational Therapy	Dr. Jim Wetzel (Biology)	BIOL 1150-1150L & CHEM 101-101L*	BIOL 1151-1151L, CHEM 102-102L (if completed CHEM 101-101L in fall)			*While students are encouraged to take both BIOL 1150-BIOL 1150L and CHEM 101-CHEM 101 together, students in this track may be able take just one of these during the fall semester and stay on track.
**Pre-Optometry	Dr. Mike Rischbieter (Biology)	BIOL 1150-1150L & CHEM 101-101L*	BIOL 1151-1151L, CHEM 102-102L (if completed CHEM 101-101L in fall)			*Check this site out for all of the recommended pre-reqs by State (where a School of Optometry is located): https://www.optomcas.org/information-about-schools-colleges/school-college-prerequisites
**Pre-Pharmacy (Suggested Course Schedule for Completion of Pre-Pharmacy Coursework in 2 + Years)	Dr. Mike Rischbieter, Pre-Pharmacy advisor (Biology)	BIOL 1150-1150L, CHEM 101-101L, ENGL 1001, COLS 1000, any HIST or PLSC (recommend HIST 1100, HIST 1101, PLSC 201, or PLSC 202)	BIOL 1151-1151L, CHEM 102-102L, ENGL 1002, MATH 199 or Math 201, any PSYC or SOC (recommend PSYC 1001, SOC 201, or SOC 207)			
**Pre-Physical Therapy	Dr. Jim Wetzel (Biology)	BIOL 1150-1150L & CHEM 101-101L*	BIOL 1151-1151L, CHEM 102-102L (if completed CHEM 101-101L in fall)			*While students are encouraged to take both BIOL 1150-BIOL 1150L and CHEM 101-CHEM 101 together, students in this track may be able take just one of these during the fall semester and stay on track.

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**Pre-Physician Assistant	Dr. Jim Wetzel (Biology)	BIOL 1150-1150L & CHEM 101-101L*	BIOL 1151-1151L, CHEM 102-102L (if completed CHEM 101-101L in fall)			*While students are encouraged to take both BIOL 1150-BIOL 1150L and CHEM 101-CHEM 101 together, students in this track may be able take just one of these during the fall semester and stay on track.
**Pre-Veterinary Medicine	Dr. Stuart Gordon (Biology)	BIOL 1150-1150L, CHEM 101-101L	BIOL 1151-1151L, CHEM 102-102L			
Pre-Law	Dr. Erin McAdams (Political Science)	PLSC 1001 (strongly recommended in either fall or spring of first-year)	PLSC 1001 (strongly recommended in either fall or spring of first-year)			PLSC / PRLW 3030: Intro to Legal Studies is offered every Spring, and is the first primary pre-law course. <u>Only strong first-year students tend to be successful in this course</u> , so advisors should work with advisees to determine if the spring in the first- or sophomore year is most appropriate.
Pre-Theological	Dr. Bob Bryant (Religion and Philosophy)	RELG 200	PHIL 301 or 309, or RELG 202, 203, 210, 212 or 215	Any 200 level course	Any 200 level course	

IMPORTANT CONTACTS

Area	Contact Information
Academic Concerns	Dr. Karen Compton, Coordinator of Academic Success klcompton@presby.edu , academicsuccess@presby.edu , Ext. 8145
Advising	Dr. Alicia Askew, Dean of Academic Programs jaaskew@presby.edu , Ext. 8215
Disability Services	Dr. Jane Warner, Disability Coordinator jmwarner@presby.edu , 540.391.2995
Athletic Academic Services	Zachary Sheaffer, Asst Athletic Director for Academic Services & Compliance zsheaffer@presby.edu , Ext. 7117
Campus Police Department	Emergency: Call 911 or Campus Police at Ext. 8911 Emergency: (after hours 9 am-5pm or off-campus): 864.833.8911 Non-emergency: Ext. 8301/864.833-8301; <i>Call emergency line if no answer and need immediate assistance.</i> Text message: 864.872.4050, <i>Campus Police Duty phone number</i>
Career & Professional Development	Kim Lane, Assoc. Dean of Students & Dir. for Career & Professional Development kalane@presby.edu , Ext. 8379
Counseling Services	Susan Gentry, LMSW, LISW-CP-S, Dir. of Counseling Services sgentry@presby.edu , Ext. 8100
Financial Aid	April Baur, Dir. of Financial Aid agbaur@presby.edu , Ext. 8288
First-Generation College Students (Presby First+ Program)	Dr. Joleesa Johnson, Dir. of Presby First+ jojohanson@presby.edu , Ext. 7157
Health Services Center	Jackie Waldron, Nurse Practitioner 864.833.8400 or 864.833.5986
Information Technology	Help Desk: helpdesk@presby.edu or Call: Ext. 7100
International Programs	Viet Ha, Dir. of International Programs vxha@presbuy.edu , Ext. 8193
Jacob Scholars Program	Dr. Shebby Neely Aiken, Dir. of the Jacob Scholars Program saneelygo@presby.edu , Ext 8297
James H. Thomason Library	Betsy Byrd, Dir. of Thomason Library, eebyrd@presby.edu , Ext. 8313 eebyrd@presby.edu , Ext. 8313; Library Staff: http://lib.presby.edu/library-staff
Media Services	Doug Wallace, Dir. of Media Services dwallace@presby.edu , Ext. 8312
Online Bookstore	https://presby.textbookx.com/institutional/index.php
Registrar's Office	Vicky Wilson, Registrar and Dir. of Records vwwilson@presby.edu , Ext. 8219
Residence Life	Boone Kirkpatrick, Dir. of Residence Life reslife@presby.edu , 864.833.8277
Student Involvement	Mitchell Plummer, Asst. Dir. for Student Involvement mplumer@presby.edu , Ext. 8152
Writing Center	Dr. Philip Perdue, Writing Center Coordinator pdperdue@presby.edu , writingcenter@presby.edu

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