



Presbyterian College
Office of Financial Aid

Direct Deposit Enrollment Form

Student Name _____ **PC ID #** _____

I hereby authorize Presbyterian College Financial Aid Office and/or Business Office to deposit any amounts owed to me, as instructed by me at the financial institution (hereinafter "Bank") indicated on this form. Further, I authorize Bank to accept and to credit any credit entries indicated by Presbyterian College to my account.

In the event that Presbyterian College deposits funds erroneously into my account, I authorize Presbyterian College to debit my account for an amount not to exceed the original amount of the erroneous credit.

I also agree that if my account(s) are closed without the knowledge of Presbyterian College and there is a Bank charge for returning the money deposited into my account(s), then I am responsible for paying the charge/fee to Presbyterian College.

This authorization is to remain in full force and effect until Presbyterian College and Bank have received written notice from me of its termination in such time and in such manner to afford Presbyterian College and Bank reasonable opportunity to act on it.

This authorization applies to Direct Deposit for any Student Account Credit Balance Refund and Work-Study Payroll earnings.

Student Signature _____ **Date** _____

Account Information: IMPORTANT: Attach a voided CHECK (not deposit slip) with this form.

Make sure you complete the information for the Bank that you want your money deposited to. Remember you can deposit in checking and/or savings account.

Check only ONE:

_____ **Checking Account:**
Bank Name/City/State: _____

Routing/Transit #: _____ Account #: _____

_____ **Saving Account:**
Bank Name/City/State: _____

Routing/Transit #: _____ Account #: _____

Contact your bank to verify Routing/Transit number for your savings account. It isn't always the same as the number on a savings deposit slip. This will help ensure that you are paid correctly.