

Presbyterian College

Teacher Education Program Appeals Process

Students who have not met one of the requirements for advancing into the Presbyterian College Teacher Education Program have the option of appealing for a waiver of the requirement and temporary admission to the program.

To begin the appeal process, each student must submit a letter of explanation and a completed Appeals Application Form, with two letters of support from faculty OUTSIDE the Education Department. In order for an appeal to be considered, it must be turned in at least one week before the first day of classes of any given semester. The completed form and letters of support should be turned in to HP 433/Chair of the Department.

GPA Appeal Process

Students with a GPA below the minimum (2.75) may appeal to advance in their program by submitting an advisor approved plan for increasing their GPA to the required level.

Praxis I (CASE) Appeal Process

Students who have not achieved a passing score on one out of three subtests of the PRAXIS I (CASE) after taking it **twice**, may appeal for an exception to this provisional admission requirement if all the following are met:

1. The student must meet the minimum cut-off scores for two of the three subtests.
2. The student must have a GPA of 2.75.
3. Fill out the Request for Appeal Form.
4. Complete and submit a letter of explanation.
5. Two letters of support from OUTSIDE the Education Department.

All decisions regarding appeals will be made by the Presbyterian College Department of Education. The student will be notified via email of the department's decision.

Admission to Teacher Education

Request for Appeal

Student I.D. _____

Date: _____

Student Name: _____

Student Email: _____ Advisor: _____

Background Check: ___Yes ___No

Major _____ Minor _____

Justification (Why are you requesting an appeal?)

Plan of Action (How do you plan to overcome the reason for your appeal?)

PPST/CORE 1st Attempt Scores

_____ Math

_____ Reading

_____ Writing

PPST/CORE 1st Attempt Scores

_____ Math

_____ Reading

_____ Writing

Approved

Denied

Stipulations of Appeal:

Chair/Education Department

Date