



## Application for Special Courses

### **To be completed by the student:**

1. Objectives:

2. Outline of Study:

3. Techniques and resources to be used (may include bibliography):

### **Instructions:**

Complete the form in its entirety.

Sign the form and have your course instructor and department chair approve/sign.

Attach your course proposal or complete the information on page 2.

Submit form to the Office of the Provost for directed studies and special projects; otherwise, submit the form directly to the Office of the Registrar.

If the course requires Provost approval, you will be notified by email when your request has been approved. Please allow 2-3 days for the course to be entered onto your schedule.