



PRESBYTERIAN COLLEGE
TRANSIENT PERMISSION FORM

Return Completed Form to: Office of the Registrar, Smith Administration Building, Tel 864.833.8224, Fax 864.938.3776

Please read the following information carefully. If you are planning on completing coursework elsewhere and applying it to your Presbyterian degree, you must receive approval from the Registrar prior to attendance. Each course requires the approval of the Department Chair for the respective course.

Regulations*: Please initial each of the following items, acknowledging that you understand and will abide by the provision:

- _____ You must be in good academic standing (cum GPA of 2.00 or higher).
_____ Courses previously completed at PC may NOT be repeated at another institution.
_____ Students must complete their last 24 hours at PC.
_____ A maximum of 6 semester hours (7 if laboratory science) may be earned in an approved summer session.
_____ A maximum of 12 semester hours (14 if laboratory science) may be earned in an approved 10-12 week session.
_____ You must earn a grade of 'C-' or higher in order for PC to accept the credit.
_____ Grades earned elsewhere do NOT impact your PC cumulative GPA, only the credit hours are accepted.
_____ Grades earned elsewhere may impact your Financial Aid GPA. Students should consult with Financial Aid prior to taking a course at another institution.
_____ Grades earned elsewhere are used in the calculation of Academic Honors. This includes grades earned during study abroad.
_____ Students on academic probation are not permitted to attend summer school at another institution.
_____ It is your responsibility to request an official transcript be sent to the Office of Registrar at PC immediately upon completion of coursework.

*A comprehensive description of the policy regarding completing coursework at other institutions can be found in the Academic Catalog. Additional information regarding transfer work and the residency requirement, which may be helpful, is also located in the catalog.

Student Information

PC ID# _____ First Name _____ Middle Initial _____ Last Name _____

PC email address _____ Local phone # _____

Institution You Plan to Attend _____

Semester/Term of Attendance: [] Fall [] Spring [] Summer 20____

Course(s) at Transfer Institution

Presbyterian Equivalent Course

Table with 9 columns: Course Prefix, Course Number, Course Title, Hrs, Course Prefix, Course Number, Course Title, Hrs, Registrar/Chair Approval. It contains 5 empty rows for data entry.

The above named student is in good standing with Presbyterian College and is approved to register for the courses listed.

Advisor Signature _____ Date _____

Registrar Signature _____ Date _____